

JESUS TRAINING COLLEGE, MALA

LEAVE APPLICATION FOR STUDENTS

1. Name of the Student :
2. SL No :
3. Semester & Branch :
4. Date on which leave is required :
5. No. of days of leave applied :
6. Reason for leave :
7. No. of days leave already availed
during current semester :
8. Details of Examinations/ Test/

Assignment During the Period of leave : University Exam / Model
Exam/ Series test / Assignment
: Subject.....
.....

.....
(Signature of the Parent / Guardian with date)

.....
(Signature of the students with date)

Recommendation of Optional Teacher :
Leave Applied is Sanctioned / Not Sanctioned:

Date :

Principal / Director