

2.2.4 RELEVANT DOCUMENTS OF MENTOR-MENTEE ACTIVITIES WITH SEAL AND SIGNATURE OF THE PRINCIPAL

MENTORING

REPORT ON MENTORING PROGRAM

The Mentee Mentor Program at Jesus Training College was initiated to foster a supportive environment for personal and professional growth among students. It plays a crucial role in supporting student development and enhancing overall learning experiences. By addressing current challenges and implementing recommended improvements, the program can continue to nurture future leaders in various fields.

The Mentee Mentor Program at JTC Mala was established to provide structured guidance and support to students, enhancing their academic, personal, and professional development. It significantly enriches the college experience by providing tailored support and guidance to students. Through structured mentorship, students not only achieve academic success but also develop crucial life skills essential for their future endeavours. The programme aims to instill good qualities among students according to the intuitional goals also it tries to bridge the gap between the teacher and the student.

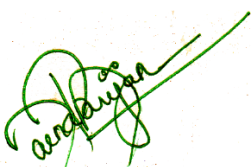
Aims and objectives

- To Enhance Teaching Skills and knowledge student teachers
- To share the learning difficulties and to provide support and guidance

Program plan of the Institution

- A total number of mentees allotment to each mentor shall be according to the ratio of total admitted students.
- Identify suitable mentors and mentees based on their experience, skills, and compatibility with program goals.
- Schedule regular meetings or sessions (weekly or bi-weekly) for mentors and mentees to discuss progress, challenges, and achievements
- Establish a feedback mechanism to gather input from both mentors and mentees to assess the program's effectiveness and make necessary improvements.
- Online social media platforms also be effectively utilised for mentoring purposes.
- Stay adaptable to changes in participant needs, organizational goals, and industry trends
- The mentor shall observe and monitor the attendance of the Mentee.




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Duties and responsibilities of mentor

- Provide academic guidance, advice, and support to mentees based on their individual needs and goals.
- Provide emotional support and encouragement to mentees, especially during challenging periods or transitions in their academic or professional journey
- Monitor mentees' progress and performance, providing constructive feedback to help them improve their teaching skills and professional competencies
- Conduct regular meetings or check-ins to assess mentees' development, address concerns, and set goals for growth and improvement
- Maintain open and respectful communication with mentors, colleagues, and peers to foster collaboration and a positive learning environment.

Duties and responsibilities of mentee

- Engage actively in mentoring sessions and discussions and maintain open and respectful communication with your mentor.
- Collaborate with your mentor to set clear and achievable goals for your personal and professional development
- Maintain professionalism in all interactions with your mentor
- Provide constructive feedback to your mentor about the mentoring process and how it can be improved to better meet your needs as a mentee.
- Take time to reflect on the feedback and advice provided by your mentor

Activities of mentoring

Mentoring program provide various programs that foster learning and personal development: which are as follows-

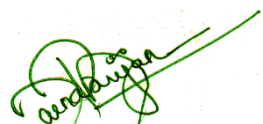
- Personal meeting and sharing
- Peer group mentoring
- Counselling
- Feedback and encouragement
- Orientation to various academic programs
- Parent teacher conference

The expected outcome of the program

- Teaching skills development Leadership development
- Personal growth
- Various Skill development
- Building confidence and self-esteem
- Monitoring student progress

The Mentor-Mentee program has demonstrated its effectiveness through structured mentorship sessions that cater specifically to the needs of mentees. By pairing them with experienced mentors, the program not only facilitates the transfer of knowledge and skills but also provides invaluable career guidance and personal development insights. Mentees benefit significantly from the tailored advice and encouragement they receive, which empowers them to achieve their goals with greater confidence.




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MENTEE PROFILE

JESUS TRAINING COLLEGE, NAITHAKUDY, MALA

STUDENT PROFILE



I. BIO-DATA (IN BLOCK LETTERS)	
1.	Name : SANDHYA SHAJU
2.	B.Ed Optional Subject : ENGLISH
3.	Sex : FEMALE
4.	Age and Date of Birth : 25 . 12-12-1997
5.	Status : MARRIED
6.	Blood Group : O +VE
7.	Home Address with Pin code : VADAKKEDATH HOUSE PARIYARAM P.O, CHALAKKUDY 680 721
8.	Student Phone Number : 75 93 95 2343
9.	What's App No. : 75 93 95 2343
10.	Aaddhar No : 6217 7270 2170
11.	E-mail Id : sandhyajancy9@gmail.com
12.	Name of Father, Occupation and Phone Number : SHAJU V.D , COOLIE 9744 753139
13.	Name of Mother : JANAKY SHAJU
14.	Name of Husband, Occupation and Phone Number : YADHUKRISHNAN K.J, AUTO CONSULTANT 9633 742540
15.	Bus Point : From NETTILAPPARA. To : Mala
II. INSTITUTION ATTENDED	
1.	School : ST. GEORGE'S HIGH SCHOOL PARIYARAM
2.	Plus Two : S.H.C.G. H.S CHALAKKUDY
3.	College - Degree : SACRED HEART COLLEGE CHALAKKUDY
4.	College - PG : SACRED HEART COLLEGE CHALAKKUDY
5.	Degree Subject & University : ENGLISH LANGUAGE AND LITERATURE, CALCUT
6.	PG Subject & University : ENGLISH LANGUAGE AND LITERATURE, CALCUT
III.	TALENTS : Singing.

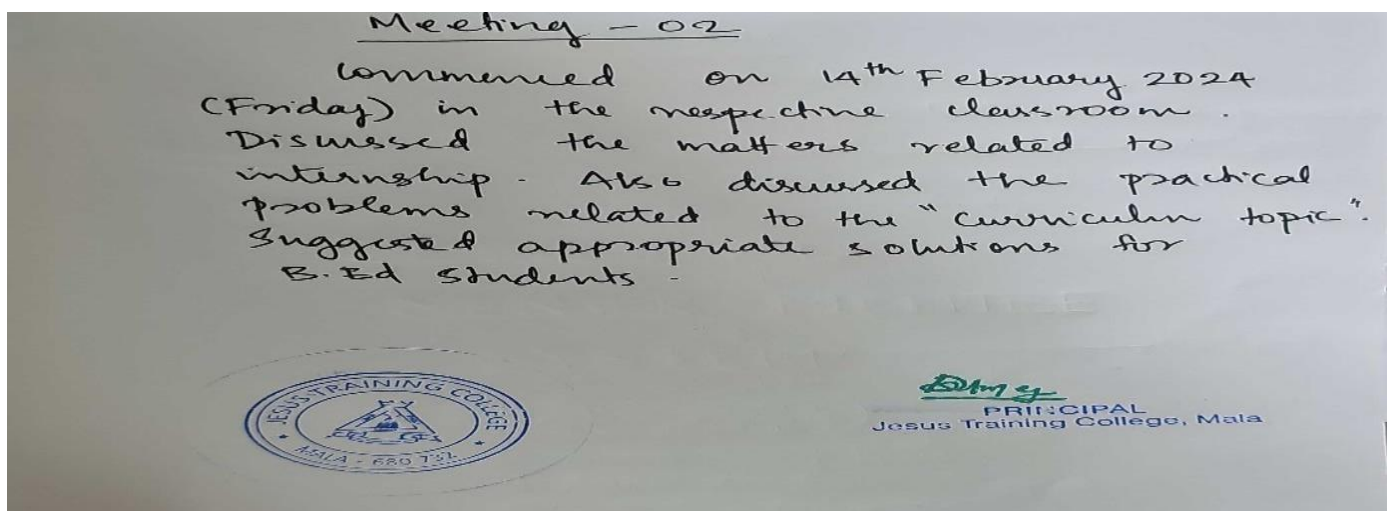
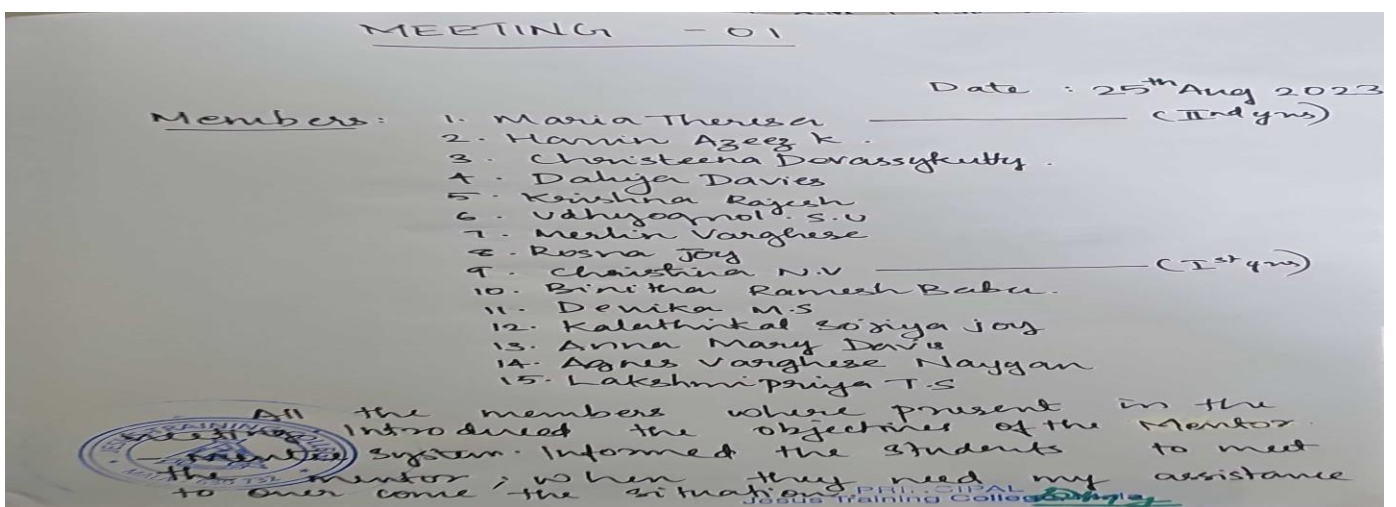
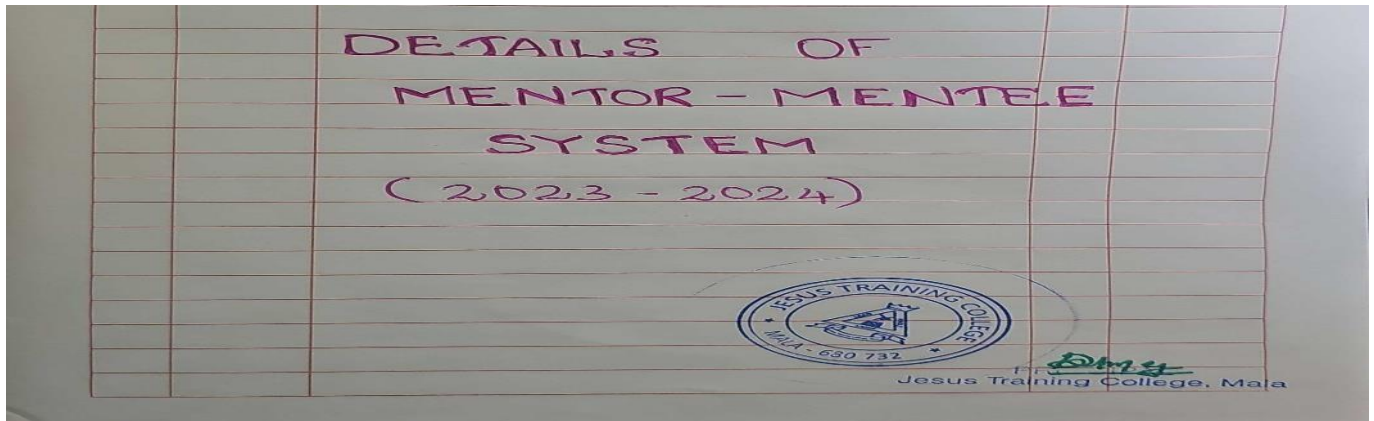
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Admission Number :



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Details of mentor-mentee system




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FEEDBACK SCHEDULE - SCHOOL INTERNSHIP

JESUS TRAINING COLLEGE, MALA **TEACHING PERFORMANCE APPRAISAL OF STUDENT- TEACHERS**

NAME OF THE TRAINEE: *Angel Johnson* BATCH: *2022-24*
NAME OF THE SCHOOL: *V. K. Rajee Memorial School* DATE: *27/9/23*
NAME OF THE MENTOR: *Sheena Bhaskar*

TEACHING PERFORMANCE APPRAISAL

Sl No.	Items	Agree	Partially agree	Disagree
Section I – Effectiveness in Classroom Teaching				
1	Sets the learning objectives	✓		
2	Using various teaching methods	✓		
3	Instructs different types of learning materials	✓		
4	Motivates the learner at appropriate times	✓		
5	Provide various feedback to students	✓		
Section II – Competency acquired in the evaluation process in schools				
1	Subject matter competency assured		✓	
2	Evaluate students' ability to analyze, inform, and think critically		✓	
3	Develop communication skill to convey thoughts and ideas.	✓		
4	Effective usage of questioning skill	✓		
5	Ability to work effectively with others, and build a strong role	✓		
Section III – Involvement in various activities of school				
1	Participates in extra-curricular activities	✓		
2	Engage in activities like classroom discussion, projects		✓	
3	Involvement in Peer mentoring, and leadership	✓		
4	Involvement in pupils' mid-day meal program	✓	✓	
5	Participates in activities like cleaning of lab and library	✓		
Section IV – Regularity, initiative, and commitment				
1	Shows punctuality	✓		
2	Exhibits commitment towards assigned works	✓		
3	Manage multiple responsibilities and maintains commitment		✓	
4	Shows regularity in their work	✓		
5	Give special attention to slow learners		✓	
Section V – Extend of job readiness				
1	Use psychological strategies to overcome job stress	✓		
2	Maintain professional relationship and ethics		✓	
3	Inculcate value oriented educational process	✓		
4	Be updated on new technologies and software	✓		
5	Managing time and prioritizing work	✓		

Supervising teacher . *Sheena Bhaskar*

Principal

(Signature)

Mentors provide necessary feedback to the mentees during the school internship programme based on the feedback schedule.



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Mentor Mentee List- 2023-24

2.2.4 Student-Mentor ratio for the last completed academic year

Sl. No	Name of the Mentor	Name of the Mentees	Programme* and Year of study
1	Dr. M G REMADEVI	AISWARYA ANTONY JOSEPH	B.Ed II YEAR 2022-2024
		ABHIRAMI K.V	B.Ed II YEAR 2022-2024
		AGNU ANTONY	B.Ed II YEAR 2022-2024
		ABIYA PRASAD	B.Ed II YEAR 2022-2024
		ALENDIA JOY	B.Ed II YEAR 2022-2024
		AISWARYA A.M	B.Ed II YEAR 2022-2024
		V. VIDYADEVI	B.Ed II YEAR 2022-2024
		TOM JOSE	B.Ed II YEAR 2022-2024
		AIWA GEORGE	B.Ed I YEAR 2023-2025
		SALMANUL FARISY V.S	B.Ed I YEAR 2023-2025
		RIYA A.R	B.Ed I YEAR 2023-2025
		MARIYA PETER	B.Ed I YEAR 2023-2025
		ANJANA P.J	B.Ed I YEAR 2023-2025
		ANU K.G	B.Ed I YEAR 2023-2025
		SANDHYA SHAJU	B.Ed I YEAR 2023-2025
VAIDEHI SURESH	B.Ed I YEAR 2023-2025		
2	SURESH KUMAR	ALEENA DAVIS	B.Ed II YEAR 2022-2024
		ANJALI.M	B.Ed II YEAR 2022-2024
		AKSHAYA K.S	B.Ed II YEAR 2022-2024
		AGNA ANTONY	B.Ed II YEAR 2022-2024
		ANJALY JOHNY	B.Ed II YEAR 2022-2024
		ALSHA C.A	B.Ed II YEAR 2022-2024
		SMITHIN DEVASSY .A	B.Ed II YEAR 2022-2024
		ANAGHA T	B.Ed II YEAR 2022-2024
		SHAMEERA T.M	B.Ed I YEAR 2023-2025
		SIVYA C.U	B.Ed I YEAR 2023-2025
		ANCY JOBY	B.Ed I YEAR 2023-2025
		ATHIRA C.P	B.Ed I YEAR 2023-2025
		AIBEL JOHN	B.Ed I YEAR 2023-2025
		SOUMYA .A	B.Ed I YEAR 2023-2025
		MERIN PAUL	B.Ed I YEAR 2023-2025
VANI RAJ .C.R	B.Ed I YEAR 2023-2025		
3	LISA JOHN PALATHINGAL	VISHNUPRIYA K.V	B.Ed II YEAR 2022-2024
		SALU K.P	B.Ed II YEAR 2022-2024
		SONIYA BABU	B.Ed II YEAR 2022-2024

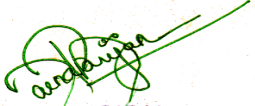
		VISHNUPRIYA WILSON	B.Ed II YEAR 2022-2024
		TEENA DEVASSY	B.Ed II YEAR 2022-2024
		VARSHA SURESH	B.Ed II YEAR 2022-2024
		SIJNA FRANCIS	B.Ed II YEAR 2022-2024
		MARIYA DAVIS	B.Ed II YEAR 2022-2024
		AMAL JOSEPH BABU	B.Ed I YEAR 2023-2025
		SUBITHA C.S	B.Ed I YEAR 2023-2025
		SAPNA DAVIS	B.Ed I YEAR 2023-2025
		SRUTHY K.R	B.Ed I YEAR 2023-2025
		RITTY LONAPPAN	B.Ed I YEAR 2023-2025
		SHIFANA NOWSHAD	B.Ed I YEAR 2023-2025
		HARSHA P.H	B.Ed I YEAR 2023-2025
		NEHA C.S	B.Ed I YEAR 2023-2025
4	IARIN JOHN	SAJO J KANICHAJ	B.Ed II YEAR 2022-2024
		SUVERNANI SREEDHARAN A	B.Ed II YEAR 2022-2024
		LAVANYA LANTY	B.Ed II YEAR 2022-2024
		JILSHA N.A	B.Ed II YEAR 2022-2024
		ANJANA K.B	B.Ed II YEAR 2022-2024
		DEEPTHI M.P	B.Ed II YEAR 2022-2024
		ANSA ANTO	B.Ed II YEAR 2022-2024
		ATHIRA C	B.Ed II YEAR 2022-2024
		BENNITA T	B.Ed I YEAR 2023-2025
		ANJALI C.V	B.Ed I YEAR 2023-2025
		ALEENA ROSE	B.Ed I YEAR 2023-2025
		JOSMY T.J	B.Ed I YEAR 2023-2025
		AJAY FRANCIS	B.Ed I YEAR 2023-2025
		ALEENA JOSE	B.Ed I YEAR 2023-2025
		GREETY GEORGE	B.Ed I YEAR 2023-2025
		GOPIKA A.R	B.Ed I YEAR 2023-2025
5	SHEENA BHASKAR	ANJANA P.R	B.Ed II YEAR 2022-2024
		BILCY P.V	B.Ed II YEAR 2022-2024
		ANNMARY DILNA JOHN	B.Ed II YEAR 2022-2024
		CHUNGATH ANU THOMAS	B.Ed II YEAR 2022-2024
		PAULSY PAUL	B.Ed II YEAR 2022-2024
		SHANA NASRIN N.K	B.Ed II YEAR 2022-2024
		SOURA ROSE JOSEPH	B.Ed II YEAR 2022-2024
		LAKSHMI O.J	B.Ed II YEAR 2022-2024
		VIBIYA WILSON	B.Ed I YEAR 2023-2025
		RESHMA K.J	B.Ed I YEAR 2023-2025
		SHABANA ABOOBACKER	B.Ed I YEAR 2023-2025
		PRINCY FRANCIS	B.Ed I YEAR 2023-2025
		SNEHA T MALIAKKEL	B.Ed I YEAR 2023-2025
		ASWATHY .S	B.Ed I YEAR 2023-2025
ANCY M.V	B.Ed I YEAR 2023-2025		

		GOPIKA P	B.Ed I YEAR 2023-2025
		ATHIRA T.S	B.Ed I YEAR 2023-2025
6	REKHA A NAIR	ARSHA K.S	B.Ed II YEAR 2022-2024
		GREESHMA DAS M.M	B.Ed II YEAR 2022-2024
		JISMY VARGHESE	B.Ed II YEAR 2022-2024
		HARIPRIYA C.S	B.Ed II YEAR 2022-2024
		ANN RIYA PAUL	B.Ed II YEAR 2022-2024
		MASHLIN ROSE	B.Ed II YEAR 2022-2024
		NIMMY PAPPACHAN	B.Ed II YEAR 2022-2024
		GOPIKA VIJAY	B.Ed II YEAR 2022-2024
		GOPIKA K PRADEEP	B.Ed I YEAR 2023-2025
		RAHLA M.A	B.Ed I YEAR 2023-2025
		JOYLIN JOY	B.Ed I YEAR 2023-2025
		KRISHNAPRIYA .M	B.Ed I YEAR 2023-2025
		ARSHA ANTO	B.Ed I YEAR 2023-2025
		NINIYA MOL ANTO	B.Ed I YEAR 2023-2025
		NISHA BIJO	B.Ed I YEAR 2023-2025
RIYA JOSEPH	B.Ed I YEAR 2023-2025		
7	SISNA A.S	ANU C.G	B.Ed II YEAR 2022-2024
		ELSA VINCENT	B.Ed II YEAR 2022-2024
		DONA K ANTONY	B.Ed II YEAR 2022-2024
		ANN MARIA MONY	B.Ed II YEAR 2022-2024
		ANJALY ANTONY	B.Ed II YEAR 2022-2024
		BISMI P.B	B.Ed II YEAR 2022-2024
		AYISHABEEVI M.R	B.Ed II YEAR 2022-2024
		ANGEL JOMON E	B.Ed II YEAR 2022-2024
		AMULYA GEORGE	B.Ed I YEAR 2023-2025
		AKSHAYA P.S	B.Ed I YEAR 2023-2025
		ANAGHA SHAJI	B.Ed I YEAR 2023-2025
		ATHEENA SOJAN	B.Ed I YEAR 2023-2025
		AMRUTHA THANKAPPAN	B.Ed I YEAR 2023-2025
		DARIES PAUL	B.Ed I YEAR 2023-2025
		AISHA NOUSHAD	B.Ed I YEAR 2023-2025
AISWARYA PAULSON	B.Ed I YEAR 2023-2025		
8	RENIA KURUVILLA	BIYAMOL P.H	B.Ed II YEAR 2022-2024
		ANUPAMA P.S	B.Ed II YEAR 2022-2024
		ALEENA DAVIS	B.Ed II YEAR 2022-2024
		ANNA ALBERT	B.Ed II YEAR 2022-2024
		ANJANA ROSE	B.Ed II YEAR 2022-2024
		E KRISHNAPRIYA	B.Ed II YEAR 2022-2024
		JISNY PIOUS	B.Ed II YEAR 2022-2024
		BINITTA THOMAS	B.Ed II YEAR 2022-2024
		ANJANA ROSE	B.Ed I YEAR 2023-2025
		ASWATHY K.S	B.Ed I YEAR 2023-2025

		CHRISTY SHAJI	B.Ed I YEAR 2023-2025
		ANN MARIYA ANTONY	B.Ed I YEAR 2023-2025
		AMITHA P JOSE	B.Ed I YEAR 2023-2025
		ANAL APPUKUTTAN	B.Ed I YEAR 2023-2025
		BADRAPRIYA M.R	B.Ed I YEAR 2023-2025
		ATHIRA K.J	B.Ed I YEAR 2023-2025
9	JASNA P VARIJAN	MARIA THERESA	B.Ed II YEAR 2022-2024
		HANIN AZEEZ K	B.Ed II YEAR 2022-2024
		CHRISTEENA DEVASSYKUTTY	B.Ed II YEAR 2022-2024
		DALIYA DAVIES	B.Ed II YEAR 2022-2024
		KRISHNA RAJESH	B.Ed II YEAR 2022-2024
		NAADIYA	B.Ed II YEAR 2022-2024
		UDHYOGMOL S.U	B.Ed II YEAR 2022-2024
		MERLIN VARGHESE	B.Ed II YEAR 2022-2024
		ROSNA JOY	B.Ed II YEAR 2022-2024
		CHRISTINA N.V	B.Ed I YEAR 2023-2025
		BINITHA RAMESH BABU	B.Ed I YEAR 2023-2025
		DEVIKA M.S	B.Ed I YEAR 2023-2025
		KALATHINKAL SOJIYA JOY	B.Ed I YEAR 2023-2025
		ANNA MARY DAVIS	B.Ed I YEAR 2023-2025
		AGNES VARGHESE NAYYAN	B.Ed I YEAR 2023-2025
		LAKSHMI PRIYA T.S	B.Ed I YEAR 2023-2025
GLIDIN PEREIRA	B.Ed I YEAR 2023-2025		
10	FR.RAPAI P.C	NIMI JOHNY	B.Ed II YEAR 2022-2024
		DALWIN DAVIS	B.Ed II YEAR 2022-2024
		AMRUTHA PAUL	B.Ed II YEAR 2022-2024
		FEMA THALIYATH	B.Ed II YEAR 2022-2024
		RAJI MURALI	B.Ed II YEAR 2022-2024
		NISHADHI KAMARUDHEEN V.K	B.Ed II YEAR 2022-2024
		SNEHA P.J	B.Ed II YEAR 2022-2024
		RITTA ROSE MARTIN	B.Ed II YEAR 2022-2024
		BIJULA FARSANA A.B	B.Ed I YEAR 2023-2025
		ANITHA A.R	B.Ed I YEAR 2023-2025
		ALEENA WILSON	B.Ed I YEAR 2023-2025
		ANAGHA ARAVIND	B.Ed I YEAR 2023-2025
		KANNAN V.B	B.Ed I YEAR 2023-2025
		NIDHILA P.G	B.Ed I YEAR 2023-2025
		FEBIN K.F	B.Ed I YEAR 2023-2025
		SHAMNA V.N	B.Ed I YEAR 2023-2025
RIJITTA JAISON	B.Ed I YEAR 2023-2025		
11	CHITHRA K.S	RIYA VARGHESE	B.Ed II YEAR 2022-2024
		MALAVIKA V.G	B.Ed II YEAR 2022-2024

		SWARGA P.A	B.Ed II YEAR 2022-2024
		KAVYA K.S	B.Ed II YEAR 2022-2024
		ROSEMARY THOMAS	B.Ed II YEAR 2022-2024
		PRINCY RAMACHANDRAN	B.Ed II YEAR 2022-2024
		SHANIBA V.M	B.Ed II YEAR 2022-2024
		JESNA LUIS	B.Ed II YEAR 2022-2024
		HASSNA P.A	B.Ed I YEAR 2023-2025
		VISHNUPRIYA T.S	B.Ed I YEAR 2023-2025
		ASWANI T.A	B.Ed I YEAR 2023-2025
		ANJALI V.A	B.Ed I YEAR 2023-2025
		LEYA MARY ANTO	B.Ed I YEAR 2023-2025
		JISNA P JAMAL	B.Ed I YEAR 2023-2025
		JITHA VARGHESE	B.Ed I YEAR 2023-2025
		MRUDULA P.S	B.Ed I YEAR 2023-2025
		MARIYA ROSE DAVIS	B.Ed I YEAR 2023-2025
12	VIBI N .V	SOFIYA DAVIS	B.Ed II YEAR 2022-2024
		SURYAMOL BAIJU	B.Ed II YEAR 2022-2024
		JOVIT VARGHESE	B.Ed II YEAR 2022-2024
		PRIYA N.J	B.Ed II YEAR 2022-2024
		PAVITHRA POULOSE	B.Ed II YEAR 2022-2024
		STEFY THERES CHAKKUNNY	B.Ed II YEAR 2022-2024
		ROSEMOL JOY	B.Ed II YEAR 2022-2024
		SMIJI JACOB	B.Ed II YEAR 2022-2024
		THERES THOMAS	B.Ed I YEAR 2023-2025
		MAJIDHA MAJEED	B.Ed I YEAR 2023-2025
		ANJANA P.M	B.Ed I YEAR 2023-2025
		MARY DIVINA JACOB	B.Ed I YEAR 2023-2025
		SUMEEJAN P.A	B.Ed I YEAR 2023-2025
		SREELAKSHMI T	B.Ed I YEAR 2023-2025
		SAMSON DEVASSY	B.Ed I YEAR 2023-2025
		NIGITHA THOMAS	B.Ed I YEAR 2023-2025
		RAVEENA RATNAKARAN	B.Ed I YEAR 2023-2025




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