

2019-20/1

IQAC Meeting

01-07-19

The first meeting of IQAC is conducted on 01-07-2019. All members of IQAC committee as decided in staff meeting held on 14/06/2019 were present for the meeting. The Meeting discussed following agendas.

Agenda :

1. QMS
2. Infrastructure expansion
3. Orientation programs for Teachers
4. Financial assistance for professional development of Faculty
5. Installation of Biometric Punching System

Recommendations

1. A Quality Management system is decided to implement.
2. As a part of this Statutory and non-Statutory committees should be formed and published to initiate decentralisation as a quality initiative.
3. More orientation programs are decided to organise in the coming years for professional development of faculty.
4. A financial Assistance policy for professional development of Teachers need to be prepared.

List of Members present:

1. Mrs Sheena Bhaskar - IQAC coordinator

- 2. Joseph M.K. *JS*
- 3. Suresh Kumar P.K. *[Signature]*
- 4. MS Lisa John *[Signature]*
- 5. MS Ianin John *[Signature]*
- 6. MS Rekha A Nair *[Signature]*
- 7. MS Rekha Ravi ES *[Signature]*
- 8. Sr. Libbett *Livy. K.D*
- 9. Fr. Binoy Kozhipatt - Executive Director *[Signature]*
- 10. Mr Sabu *[Signature]*

[Signature]
 Signature of chairperson - principal

PR. Rapai P.C

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2019-20/1

Actions taken

1. List of office bearers published on 08/07/2019 the responsibility to prepare statutory and non-statutory committees were laid with the office bearers.
2. A new chapel, guest rooms and smart conference room were built in 2019.
3. Financial assistance policy for professional development of teachers was established and published in August 2019.

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2019-20/2

23/9/2019

The IQAC meeting on 23/09/2019 discussed the following agenda.

Agenda

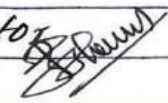
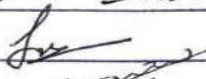

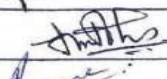
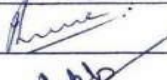
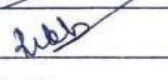


1. Publication of special magazine as part of Jubilee year.
2. participation in intercollegiate art fest
3. Dates of model exam and study tour.
4. Need for extension of teaching practice.
5. Performance evaluation of students after teaching practise.
6. Jubilee year celebrations
7. OSA celebration including the students of last 24 years.
8. Inclusion of value added courses

Recommendations

1. Decided to collect photos and achievements of college during the past years.
2. Ensure participation of old students and staff members as part of silver jubilee celebration
3. participation in intercollegiate arts fest at Navajyothi training college, Olarikara with proper practise and maximum student participation
4. Tentative dates were fixed for model exam and study tour.
5. Teachers suggested to extend practise teaching dates.
6. Expressed the need for performance evaluation of internship program

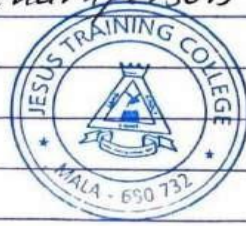
- 7. Assigned duties of teachers for collecting matter to magazine as part of jubilee year
- 8. Requested Recommendations regarding jubilee year celebrations
- 9. collecting phone numbers of old students

List of Members present

- 1. MS Sheena Bhaskar - IQAC coordinator 
- 2. Joseph M.E 
- 3. Suresh Kumar P.K 
- 4. MS Lisa John 
- 5. MS Iain John 
- 6. MS Rekha A Nair 
- 7. MS Raji ES 
- 8. SA. Libbatt Lily: K.D
- 9. Fr Binoy Kozhipatt - Executive Director 

Signature

Signature of chairperson - Principal
Fr Rajai P.C



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Actions Taken

1. Started collecting photos and phone numbers of old students

2. value added courses included as part of BED programme

List of Members present

- 1. Ms Shama Bhaskar - TAC 1000
- 2. Joseph M.K
- 3. Guresh Kumar P.K
- 4. Ms Lisa John
- 5. Ms Lavin John
- 6. Ms Rakha A. Nair
- 7. Ms Raji K.S
- 8. SA Kishor Kumar K.D
- 9. Fr Binoy Kappilath - Executive Director

Signature

Signature of Chairperson - Principal

Principal, St. Joseph's College, Palakkad



2019-20/3

30/01/2020

The IQAC meeting on 30/01/2020 discussed the following Agenda.

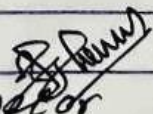
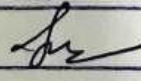





Agenda

1. Performance evaluation of students after practical board.
2. Initiatory school programme
3. Fixing dates for college day, OSA, union election, community living camp and magazine release

Recommendations

1. Recommended changes in portfolio construction considering the suggestion by board chairman.
2. Suggested schools for initiatory school experience
3. Fixed dates for

List of Members present

1. MS Sheena Bhaskar - IQAC coordinator 
2. Joseph M.K 
3. Suresh Kumar P.K 
4. MS Lisa John 
5. MS Laxmi John 
6. MS Rekha A Nair 
7. MS Raji ES 

8. SA Kissett Lic. K.D

9. Fr Binoy Kozhipatt - Executive Director.

Fr Binoy Kozhipatt

Signature of chairperson - principal

Fr Rapai PC

Fr. Rapai PC.

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Fr Binoy Kozhipatt
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Actions taken

1. Made Recommended changes in portfolio constructions and will implement from next year onwards.
2. Election of junior batch conducted on March 2nd week.
3. Alumni meeting cancelled due to pandemic
4. college day cancelled due to pandemic
5. community living camp date extended
6. Magazine release extended
7. participated in intercollegiate arts feast in 'Navajyothi' training college, Olanikkara and got prizes.

2020-21/4

11/12/2020

The IQAC meeting on 11/12/20 discussed the following agenda. Newly appointed principal and staff members were present.

Agenda

1. Welcoming of new principal and staff.
2. Renovations in infrastructure.
3. Practice of online assembly and attendance.
4. Teacher in-charges for different committees.
5. Conducting monthly tests and model exams.

Recommendations

1. New principal Fr. Sunny and newly appointed staff members shared their suggestions about work arrangement in pandemic period.
2. Teachers given suggestions regarding online assembly and attendance.
3. Tentative dates fixed for monthly tests and model exams.
4. Insisted about offline PTA meeting.
5. Recommended suggestions regarding renovations needed.

List of members present

1. Ms. Sheena Bhaskar - IQAC coordinator.

2. Joseph M.E *Jr*
3. Suresh Kumar P.K. *Suresh*
4. Ms. Lisa John *Lisa*
5. Ms. Iarin John *Iarin*
6. Fr. Rapai P.C. *Rapai*
7. Ms. Rekha A Nair. *Rekha*
8. Ms. Nicy P.G. *Nicy*
9. Ms. Sisna A.S. *Sisna*
10. Ms. Renia Kuruvilla *Renia*
11. Dr. Jasna P. Varijan *Jasna*
12. Sr. Lisset Liu .K.D
13. Fr. Binoy Kozhipatt - Ex. Director. *Binoy Kozhipatt*

Sebastian. P.L

Signature of chairperson — Principal

Fr. Sunny
(Fr. Dr. Sebastian P.L.)



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Sunny
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Actions Taken

1. Effectively continued online assembly practices and attendance. Every day morning assembly conducted between 8:15 to 8:30. Consolidated attendance sheet send to college mail.
2. List of teacher in-charges published and included in college calendar.
3. PTA meeting conducted.

Recommendations

1. New principal for sunny and sunny appointed staff members should give suggestions about work during pandemic period.
2. Teachers give suggestions regarding online assembly and attendance.
3. Tentative date fixed for holding tests and model exams.
4. Insisted about office PTA meeting.
5. Recommended suggestions regarding various nature school.

List of members present

1. Mrs. Shreya Bhaskar - IAC member

2020-21/5

01/02/2021

The IQAC meeting on 01/02/2021 discussed the following agenda.

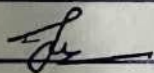
Agenda

1. Evaluation on peer training programme.
2. Print magazine instead of digital magazine.
3. Cancellation of study tour.
4. Campus cleaning programme.
5. Preparation of academic calendar for next academic year.
6. Alumni and Women's day celebration.

Recommendations

1. Suggestions for improving peer training programme were discussed.
2. Staff suggested publishing print magazine instead of digital magazine.
3. Orientation on 'effective answering of university exam questions' were prioritized.
4. Tentative dates for alumni and women's day fixed.
5. Inputs for the preparation of academic calendar discussed in the meeting.

List of members present

1. Ms. Sheena Bhaskar - IQAC coordinator
2. Joseph M.E. 

3. Suresh Kumar P.K. ~~SA~~
4. Ms. Lisa John ~~SA~~
5. Ms. Iarin John ~~SA~~
6. Fr. Rapai P.C. ~~SA~~
7. Ms. Rekha A Nair ~~SA~~
8. Ms. Nicy P.G. ~~SA~~
9. Ms. Sisna A.S. ~~SA~~
10. Ms. Renia Kuruvilla ~~SA~~
11. Dr. Jasna P. Varijan ~~SA~~
12. Sr. Lisset. Licy. K.D
13. Fr. Binoy Kozhipatt - Ex. Director. ~~SA~~

Sebastian . P.L

Signature of chairperson — Principal

Fr. Dr. Sebastian P.L.
Jesus Training College, Mala



Sebastian P.L
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Actions Taken

1. Printed magazine published.
2. Principal assigned Dr. Jasna and Ms. Lisa as in-charges for academic calendar. Published academic calendar in proper time.
3. Usual Summer Vacations cut shaked for providing more student support.



Dr. Dr. Jasna
 Principal
 Jesus Training College, Malda

2020-21/6
29/04/2021

The IQAC meeting on 29/04/2021 discussed the following.

Agenda

1. Evaluation of action plans taken.
2. Beginning of online classes.
3. Reopening of new academic year.
4. Preparation of student's performance chart.
5. Rotation of responsibilities.
6. Counseling cell & Covid-19 help groups.
7. Environment day celebration.

Recommendations

1. Strict adherence to academic calendar for effective implementation of activities.
2. Beginning of new academic year should be from May 3rd onwards.
3. Ms. Renia appointed as assembly in-charge.
4. An essay competition will be conducted as part of environment day celebration.
5. A counseling cell will function under the guidance of Fr. Rapai P.C.
6. Briefly discussed about the action plans fixed and discussed about the changes to be implemented.
7. Ms. Sheena Bhaskar appointed for preparing a model for student performance chart.

List of members present

1. Ms. Sheena Bhaskar - IQAC Coordinator ~~Present~~
2. Joseph M.E. ~~Present~~
3. Suresh Kumar P.K. ~~Present~~
4. Ms. Lisa John ~~Present~~
5. Ms. Iarin John ~~Present~~
6. Fr. Rapai P.C. ~~Present~~
7. Ms. Rekha A Nair ~~Present~~
8. Ms. Nicy P.G. ~~Present~~
9. Ms. Sisna A.S. ~~Present~~
10. Ms. Renia Kuruvilla ~~Present~~
11. Dr. Jasna P. Varijan. ~~Present~~
12. Fr. Binoy Kozhipatt - Ex. Director. ~~Present~~
13. Sr. Lisset Licy - K.D

Sebastian. A.L

Signature of chairperson - Principal

Fr. Dr. Sebastian P.L.
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Actions Taken

1. Counseling cell started functioning under Fr. Rapai P.C. and panel members also included as part of the cell. Mr. Suresh Kumar, Ms. Sisna and Dr. Jasma were the panel members.
2. Essay competition conducted as part of environment day celebration.
3. Online classes started according to university instructions.
4. Principal supervised and given time to time instructions regarding the matter.



2021-22/1

25/06/2021

The IQAC meeting on 25/06/2021 discussed the following agenda.

Agenda

1. Renovations in infrastructure.
2. Submitting attendance report besides online attendance.
3. Availability of teachers during working hours in phone.
4. Share the google class link with principal
5. Study holidays
6. Organising day celebrations & webinars.
7. PTA meeting.
8. Teaching practice arrangements.
9. Teacher's day celebration.
10. Participation in OBE workshop

Recommendations

1. Meeting suggested install smart T.Vs in classrooms.
2. Principal insisted to submit attendance report on monthly basis. and suggested that teachers should be available for students during working hours.
3. During the meeting it is recommended that google class link must be shared in whatsapp group.
4. Tentative dates for study holiday suggested in the meeting.
5. Online day celebrations & webinars was

- the another suggestion in the meeting.
6. Faculty shared ideas regarding effective conduct of practice teaching.
 7. Possibility of conducting PTA meeting also discussed.
 8. Planning for teacher's day celebration was another area of discussion.
 9. Ms. Sheena was assigned to attend OBE workshop

List of members present

1. Fr. Binoy Kozhipatt - Ex. Director *Binoy*
2. Ms. Sheena Bhaskar - IQAC Coordinator *Sheena*
3. Suresh Kumar P.K. *Suresh*
4. Ms. Lisa John *Lisa*
5. Ms. Iarin John *Iarin*
6. Fr. Rapai P.C. *Rapai*
7. Ms. Rekha A Nair *Rekha*
8. Ms. Niccy P.G *Niccy*
9. Ms. Sisna A.S *Sisna*
10. Ms. Renia Kuruvilla *Renia*
11. Dr. Jasna P. Varjian *Jasna*
12. St. Lisset *Lisset*

Sebastian P.L

Signature of chairperson - Principal
Fr. Dr. Sebastian P.L.



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Actions Taken

1. Smart T.V installed in all classrooms.
2. Teachers submitted monthly attendance report.
3. Teachers were available during working hours for students.
4. Shared google class links with principal in whatsapp groups.
5. PTA meeting conducted
6. Teacher's day celebrated through online mode.
7. Ms. Sheena attended OBE workshop.

1. Mr. Binoy Kishorek - Ex Director

2. Ms. Sheena Bhaskar - IAS Coordinator

3. Suresh Kumar P.K

4. Mr. Lisa John

5. Ms. Jarvis John

6. Mr. Rajar P.C.

7. Ms. Rekha A. Nair

8. Ms. Nitya P.A.

9. Ms. Sheena A.S.

10. Ms. Ravin Kunnilla

11. Dr. Janna P. Varghese

12. Dr. Lijesh

2021-2022/E

18.12.2021.

The IQAC meeting on 18/12/2021 discussed the following agenda

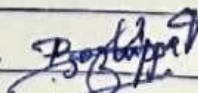
Agenda

1. Teacher enrichment program
2. Monitoring system.
3. Dates of community living camp, field trip, annual day, alumni magazine, arts day
4. Optional wise and club wise online webinars.
5. Preparation of academic calendar.

Recommendations

1. Teachers' participations in more enrichment programmes suggested by the meeting.
2. Meeting decided to start monitoring system for students.
3. Tentative dates for community living camp, field trip, annual day, alumni magazine & arts day were discussed and suggested.
4. Faculty shared ideas regarding optional wise and club wise online webinars.
5. Preparation of academic calendar also discussed in the meeting.

Members Present

1. Fr. Binoy Kozhipatt - Ex. Director. 

2. Ms. Sheena Bhaskar - IQAC Coordinator
3. Suresh Kumar P.K.
4. Ms. Lisa John
5. Ms. Tarin John
6. Fr. Rapai P.C.
7. Ms. Rekha A Nair.
8. Ms. Sisna A.S.
9. Ms. Renia Kuruvilla
10. Dr. Jasna P. Varijan
11. Sr. Lisset Lily, K.D.

Sebastian P.L

Signature of chairperson - Principal

Fr. Dr. Sebastian P.L.

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Actions Taken

1. Teachers participated in more online webinars.
2. Monitoring system implemented for students.
3. Community living camp, field trip, annual day, alumni magazine, arts day, were conducted as per the schedule.
4. Optional wise and club wise online webinars conducted, as per schedule.
5. Academic calendar prepared and distributed among students.



PRINCIPAL

2021-2022/9

29.04.2022

The IQAC meeting on 29/04/2022 discussed the following agenda

Agenda

1. Preparation of academic calendar align with university calendar.
2. Evaluation of academic year programmes conducted during 2021-2022.
3. Conducting arts day and sports day.
4. Study tour.

Recommendations

1. Faculty shared ideas regarding academic calendar preparation considering the dates allotted in university calendar.
2. Collected feedback from members about the whole academic year programmes.
3. Tentative dates for arts day and sports day fixed after discussion.
4. Date of study tour was also a point of discussion.

List of Members Present

1. Fr. Binoy Kozhipatt - Ex. Director Binoy Kozhipatt
2. Ms. Sheena Bhaskar - IQAC Coordinator Sheena Bhaskar
3. Suresh Kumar P.K. Suresh Kumar P.K.

- 4. Ms. Lisa John *PP*
- 5. Ms. Tarin John *PP*
- 6. Fr. Rapai P.C. *PP*
- 7. Ms. Rekha A. Nair *PP*
- 8. Ms. Sisna A.S. *PP*
- 9. Ms. Renia Kuruvilla *PP*
- 10. Dr. Jasma P. Varujan *PP*
- 11. Sr. Lisset. Liv. k.D

Sebastian . P.

Signature of chairperson — Principal

Fr. Dr. Sebastian P.

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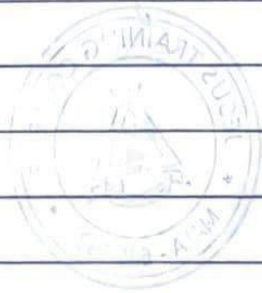


Sebastian P.

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Actions Taken

1. Academic calendar prepared.
2. Arts day and sports day conducted as per schedule.
3. Study tour conducted.
4. Renovations in infrastructure completed.



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2022-23/10
14.06.22

The last meeting held on 14.06.22 discussed about the creative and academic changes needed in the institution. The meeting discussed the following agenda.

Agenda

1. Renovations & extensions needed in the existing infrastructure facilities.
2. CRC meeting date
3. Farewell for 4th semester students.
4. Dress code for students
5. Allotment of schools for practice teaching and initiatory school experience.
6. List of Teachers in charges for various committees and duties.
5. Registration for Ph.D and participation in Seminars and FDPs. & 3-day Orientation program

Recommendations

1. Water purifying system for staff and students was recognized as a prime concern by the faculty.
2. Extension and tiling of backyard of the college was also an urgent need recognized in the meeting.
3. CRC meeting will be conducted on 21.06.2022.
4. Ms. Renuka and Ms. Signa were appointed as the staff in charge for the farewell for senior students and different optional students were assigned duties of various committees.
5. List of Teachers in charges and duties were

- discussed and assigned.
- c. Meeting also discussed about insisting a decent dress code for students, decided about uniforms for them.
- d. Considering the feedback from previous years list of schools prepared for teaching practice and initiatory teaching experience.
- e. Faculty registration for Ph.D and participation in seminars encouraged.
- f. Experts for orientation classes were finalised

Members present

1. Ms. Shreya Bhaskar, IQAC co-coordinator
2. Rev. Fr. Binoy Kozhikatt, Ex. Director
3. Sureshkumar, P.K.
4. Fr. Rajai, P.C.
5. Ms. Iasin John
6. Ms. Lisa John
7. Ms. Reekha A Nair
8. Ms. Renu
9. Ms. Sina
10. Ms. Tasma
11. Ms. Chithra
12. Ms. Sumi
13. Sr. Lisset
14. Mr. Sabu

~~Principals~~
~~Principals~~

By
Renu
Lisa
Reekha
Renu
Sina
Chithra
Sumi
Licy, K.D
Sabu

DMG



Principal, Dr. M. G. Eremadun
PRINCIPAL
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Principals
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Actions Taken

1. Water Purifier installed for staff and students separately.
2. Back side tiling completed.
3. CRC meeting conducted on the selected date.
4. Dates for wearing uniform saree and color dresses informed and followed the pattern throughout the ac. year.
5. Teaching practice conducted as per the decision in selected schools.
6. Ms. Shema Bhaskar Registered for Part-time Ph.D program under Calicut University, Under the guidance of Ms. Happy. P.V, Principal in charge. IASE, Thrissur.
7. Ms. Janya participated in various seminars and chaired in seminar presentations in other institutions.
8. Orientation programs conducted successfully.
9. College calendar prepared for new ac. year.

2022-23/11

14.09.2022

The IQAC meeting conducted on 14.09.2022 evaluated the decisions taken in previous meeting and discussed about the changes needed in the plan of action. The meeting discussed the following agenda and gives creative recommendations.

Agenda

1. Exact dates for orientation program.
2. Instructions regarding teaching practice.
3. Schedule for practice teaching observation by principal & concerned teachers.
4. First semester classes.
5. ISO certification training.
6. Staff tour.
7. Field trip for students.

Recommendations

1. ~~on~~ Decided to conduct orientation program for students only after the completion of admission process.
2. Clear guidelines were recommended by teachers to implement during practice teaching sessions.
3. As per guidelines of university, 5 observations will done, by properly informing the principal, teachers will submit their schedule for prior to the observation.
4. First semester classes will begin with proper orientation programs and as per college calendar.

5. Mr. George Varghese was suggested as the consultant and Expert for the ISO orientation program.

6. Staff tour will be on 19.11.2022

7. One day ^{field trip} for students will be on 30.11.22

Members present

1. Rev. Fr. Binny Kozhupatt, Ex-Director

2. Ms. Sheena Alexander, ~~now~~ coordinator

3. Sureshkumar. P.K.

4. Fr. Raphael P.C.

5. Ms. Lavin John

6. Ms. Lisa John

7. Ms. Rekha A. Nair

8. Ms. Prema

9. Ms. Sina

10. Mr. Jagan

11. Ms. Chithira

12. Ms. Sumi

13. Sr. Lena



Dr. M. G.
Principal, Dr. M. G. Premadasa
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Dr. M. G.
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Jesus Training College, Mala

Actions Taken

1. Orientation program for 1st semester students conducted
2. Practice teaching guidelines implemented effectively and collected feedback after the program.
3. Teachers submitted their student observation dates (during Teaching practice) to the principal.
4. ISO formats were distributed among teaching and non-teaching staff and started submitting their docs in the prescribed format, forwarded to jrcmala150@gmail.com.
5. Staff tour conducted.
6. Field trip conducted.

Principal

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2022-23/12

30.01.23

The IQAC meeting conducted on 30.01.23 collected feedback on the previous meeting and discussed the following agenda.

Agenda

1. Practical board examination.
2. Tentative dates for Arts, Bg, Sports day, study tour, PTA meeting, Union Election, Annual day and Alumni day celebration.
3. Community living camp.
4. Feedback on ISO training.
5. Financial aid for needy students.
6. NAAC accreditation & FDP program.

Recommendation

1. Considering the feedback of previous years, guidelines suggested by teachers for effective conduct of practical board examination.
2. Dates for conducting different programs were fixed -

Sports day - 13th Feb

Arts day - 23, 24, Feb

Study tour -

PTA meeting - 24th March.

Union Election - 3rd March.

Annual day - 30th March.

Alumni day -

Community living camp -

3. Doubts regarding ISO certificate process and SOPs were raised and discussed in the meeting and started preparing docs as per the guidelines given.

- 4. Alumni day celebrations was a topic of discussion and suggested to collect phone numbers of chairpersons of JTC and planned to invite them for the Alumni meeting.
- 5. Optimal teachers recommended student's name those who need financial assistance.

Members present

- 1. Rev. Fr. Binny Koghilatt, Ex. Director
- 2. Ms. Sheena Bhaskar, ~~new~~ coordinator
- 3. Suresh Kumar P. K.
- 4. Fr. Rajan, P. C.
- 5. Ms. Jasni John
- 6. Ms. Lisa John
- 7. Ms. Rekha A. Nair
- 8. Ms. Revinia
- 9. Ms. Sina
- 10. Dr. Jazna
- 11. Ms. Chithra
- 12. Ms. Sumi
- 13. Sr. Lena

~~Binny Koghilatt~~
~~Sheena~~

~~Fr. Rajan~~
~~John~~
~~Rekha~~
~~Revinia~~
~~Sina~~
~~Jazna~~
~~Chithra~~
~~Sumi~~
~~Sr. Lena~~

Binny



Principal, Dr. M. C. Premadevi
PRINCIPAL
Jesus Training College, Mala



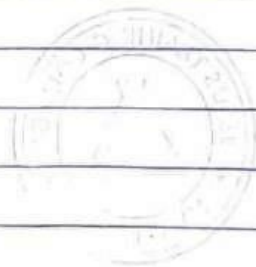
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Jesus Training College, Mala

AdSense Talsey

1. Practical board examination was under the chairman of Mr. Suresh Anus N.S.S. Training College, Ottapalam and was feedback given by the board was encouraging.
2. Arts, Sports, Alumni, PTA, study tour etc was done as per the plan effectively and evaluations were done, as feedback were collected for next years planning.
3. ISO documentation was progressing.
4. Phone numbers of last 27 years chairpersons collected effectively and formed a separate whatsapp group & including them.
5. Financial assistance given to selected students.
6. NAAC accreditation process was on progress throughout the ac. year.
7. College magazine released on college day.
8. Given sendoff to Ms. Sumi T.K, Ms. Rishi k and Sr. Lissett.

Principal

PRINCIPAL



2022-23/13.

31.03.2023

The IQAC meeting conducted on 31.03.2023 evaluated the programs conducted during the whole ac. year and collected feedback about the progress towards NAAC accreditation process. The meeting agenda was as follows.

Agenda

1. Evaluation of Academic year programs.
2. Faculty development programs.
3. Community living camp.
4. Study tour program of students.
5. ISO related works.
6. Report on College day celebrations.

Recommendations

1. Meeting discussed in details and suggested creative inputs on academic performances.
2. A capacity enhancement for teachers planned before the starting of next ac. year.
3. Community living camp is fixed for 1st of May to 1st June 2023.
4. Meeting tentatively suggested to go for ISO certification process by the end of 2023.
5. Meeting given recommendation for collecting the amount for study along with the admission procedure.
6. Ms. Purnia, who was incharge for college day celebrations briefly explain presented a report on College Day.
8. Meeting appreciated the efforts of retiring staff of Ms. Sunni.

Members Present

1. Rev. Fr. Binay Kogilpatt, Ex Director ~~Fr. Binay Kogilpatt~~
2. Ms. Sheena Bhaskar, ~~new~~ co-ordinator ~~Ms. Sheena~~
3. Sureshkumar. P. K.
4. Fr. Prapai. P.C.
5. Ms. Jasin John ~~Ms. Jasin~~
6. Ms. Lisa John ~~Ms. Lisa~~
7. Ms. Rekha. A. Nair ~~Ms. Rekha~~
8. Ms. Renia ~~Ms. Renia~~
9. Ms. Sina ~~Ms. Sina~~
10. Mrs. Jagna ~~Mrs. Jagna~~
11. Ms. Chithra ~~Ms. Chithra~~
12. Sr. Leena ~~Sr. Leena~~

Dr. M. G.

Signature of Principal

Dr. M. G. Remacleus

PRINCIPAL

Jesus Training College, Mala



Dr. M. G.

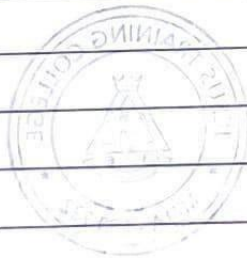
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Actions Taken

1. Capacity enhancement program conducted for faculty, May 2024.
2. Community living camp conducted as the stipulated date.
3. Document preparations and submissions were done as per plan.
4. Fee for study tour collected along with the tuition fee w.e.f from next ac. year.
5. Meeting evaluated the whole years work in the meeting.

~~to M/S~~

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Jeenu Training College, M.S.



2023-24/14

06.06.2023

The IQAC meeting conducted on 06.06.2023 discussed about the future plans and quality initiatives to be implemented during the academic year 2023-24. The meeting agenda was as follows.

Agenda

1. Renovations needed during the academic year.
2. Participations in FDPs.
3. Conducting a national seminar.
4. Preparation of academic calendar.
5. Duty in charges of various committees & duties.
6. C.R.C. meeting
7. Celebrations and day celebration dates.
8. Orientation program for new batch of students.
9. ISO certification
10. Mentor-Mentee system.

Recommendations

1. Faculty suggested renovations in infrastructure like ~~new~~ physical and Natural Science lab with shelves, Mess Hall with new seating arrangement, an extra gate for direct access to the mess hall and ground, sofas panel, smart boards, Generators, Honesty strae etc.
2. Meeting evaluated the capacity enhancement programs conducted and decided to conduct a FDP on 'Academic Writing'.
3. A national level seminar was another major topic of discussion, may be in December 2023.
4. Meeting discussed about the duties of Faculty

as part different committees and incharges.

5. CRIC meeting will be conducted on 16.12.2023.

6. Members tentatively suggested dates of immediate programs to be conducted in the college.

7. Insisted compulsory participation of faculty in the upcoming university paper valuation camp.

8. Decided to arrange a B.Ed program introduction and curriculum familiarization class to new batch of students and Ms. Sheena & Ms. Rishya were assigned the duty of that.

9. Newsletter 'Herald' should be published as per the schedule.

10. Meeting discussed the progress of ISO certification works and collected feedback, and

11. Meeting also discussed about the dress code to be implemented for the new batch of students.

12. Creative suggestions presented by the members about strengthening the Mentor-Mentee system.

13. Meeting also discussed about convocation day celebration.

13. Meeting also discussed about registration of Alumni Members present

1. Rev. Fr. Binay Koghikatt, Ex-Director. *Binay Koghikatt*

2. Sheena Bhaskara, IQAC coordinator. *Sheena*

3. Sureshkumar.P.K.

4. Fr. Rajai.P.C. *Rajai*

5. Ms. Lisa John. *Lisa*

6. Ms. Iasin John. *Iasin*

7. Ms. Rishya.A.Nair. *Rishya*

8. Ms. Renua. *Renua*

9. Ms. Sisna.

10. Ms. Jasna

11. Ms. Chithra

12. Ms. Vibi

13. Sr. Leena



Dr. Leena

Smy

Principal, Dr. M. G. Premadasi

PRINCIPAL
Jesus Training College, MalaActions taken

1. Renovations suggested in the infrastructure completed during the academic year except smart board.
2. A FDP on academic writing conducted on
3. National level seminars postponed due to technical reasons.
4. Duty in charges list published.
5. CRC meeting conducted on 12.06.23.
6. Faculty attended university paper valuation camp.
7. B.Ed curriculum introduction program successfully implemented.
8. Newsletter published.
9. ISO certification process completed.
10. Mentor-Mentee system implemented.
11. Commemoration day celebrated on 08.09.23.

2023-2024/15

18.09.2023

The IQAC meeting conducted on 18.09.2023 discussed the following agenda and collected recommendations regarding the points of discussion.

Agenda

1. Feedback on orientation classes, community living camp and convocation day.
2. Welcoming New Asso. Director, Dr. Vinesh Vattoly.
3. Participation in University paper valuation camp.
4. Duty arrangement during practice teaching.
5. Study tour for junior students.
6. Adequacy audit of ISO certification.
7. ITEP orientation class.

Recommendations

1. Faculty expressed the feedback on orientation classes and mentioned the names of experts whose classes were got appreciation from the part of students.
2. Convocation day was also a grand success and congratulated the duty in charges.
3. Discussed about the community living camp and meeting suggested needed changes in the process.
4. Principal insisted to ensure the participation in the university paper valuation camp for second semester students.
5. Duty arrangement of optional teachers during practice teaching days finalised, and suggested to submit the schedule for class observation before going to school visit.

- 6. Study tour for new batch of students will conduct on November 2023.
- 6. Adequacy audit will be on December 2023.
- 7. Discussed about the urgent need of participation in ITEP orientation program.

Members present

- 1. Rev. Fr. Binoy Kozhikatt
- 2. Sheena Bhaskar, IQAC coordinator
- 3. Sureshkumar. P.S.
- 4. Rajaraj P.C.
- 5. Ms. Lisa John
- 6. Jasmin John
- 7. Reekha A Nair
- 8. Ms. Renia
- 9. Ms. Siana
- 10. Ms. Jasma
- 11. Ms. Chithra
- 12. Ms. Vibi

Prof. Pappu
Sheena

Raj

Lisa

Jasmin

Reekha

Renia

Siana

Jasma

Chithra

Vibi

Binoy



Principal, Dr. M. G. Premadevi,
PRINCIPAL
Jesus Training College, Mala



Dr. M. G. Premadevi
PRINCIPAL
Jesus Training College, Mala

Actions Taken

1. Fr. Vineesh Vattoly took charge as Associate Ex. Director and started active involvement as part of JTC family.
2. Faculty attended University paper valuation camp held at IASE, Thiruvananthapuram.
3. Duty arrangement pattern of optional teachers during practice teaching rescheduled due to ISO adequacy audit on 12th Dec. 2023.
4. Study tour conducted successfully.
5. Adequacy audit for ISO 9001:2015 certification conducted successfully for half man-day on 14th Dec. 2023 by Ms. Sugathan S Nair, Bureau Veritas, Kochi.
6. ITEP orientation classes attended by Ms Jasna and Ms. Renia.

YOM

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2023-2024/16

26.01.2024.

The IQAC meeting conducted on 26.01.2024 made special focus on the submission of IQRA and the SSR submission as part of the NAAC accreditation process. The meeting agenda was as follows.

Agenda

1. Points to be taken immediate attention as part of the upcoming submission of SSR as part of NAAC
2. ISO Audit conducted on 18,19 Jan. 2024.
3. upcoming events in college before March 2024.
4. Annual day celebrations.
5. Practical board Examinations.
6. Feedbacks from stake holders.

Recommendations

1. ~~Particip~~ Members expressed their ideas and concerns regarding the upcoming submission of SSR and related works. Meeting also discussed about the documents done and the needed changes in the actions completed.
2. Meeting shared the feedback on certification audit conducted on 18th & 19th of January and congratulated Ms. Sheena, Ms. Jaisna & Ms. Renu, co-coordinators for the programs and expressed gratitude for Ms. George Varghese for helped and guided the faculty during ISO certification process.

3. Members of the meeting discussed about the upcoming events to be completed before the academic year closing and tentative dates were suggested.
4. Annual day will be conducted in the evening session against the practices in past years, also discussed about the guest list for the same.
5. Meeting also discussed about the practical board examinations to be conducted in February first week.
6. Decided to collect feedback from its stakeholders for the ac. yr 2023-24.

Members present

1. Pr. Fr. Binny Kozhupatt, Ex-Director.
2. Sheena Phaskara, IQAC coordinator
3. ~~Suresh Kumar P.K.~~
4. Fr. Rajaraj P.C.
5. Ms. Lisa John
6. Jasin John
7. Preksha A. Nair
8. Ms. Renia
9. Ms. Siena
10. Dr. Pasna
11. Ms. Chithra
12. Ms. Vibi



Dr. M. G. Prema Devi
PRINCIPAL
Jesus Training College, Mala



Dr. M. G. Prema Devi
PRINCIPAL
Jesus Training College, Mala

Actions taken

1. NAAC related documentation process are going on as per guidelines, IQAC co-ordinating the process towards accreditation process.
2. ISO certification audit conducted successfully. Ms. Sugathan & Nair was the auditors, Audit was for 2 Man-days, JTC got ISO 9001:2015 certificate, received the same on the college day conducted on 25th March 2024.
3. All Events related to different activities completed as per the schedule.
4. Annual day conducted on March 25, with Mr. Timi Datta, Cine Artist as the chief guest.
5. Feedback collected about practical board Examination on Feb. 6th
6. Discussed stakeholder feedbacks analysis report 2023-24 and discussions on the actions taken were finalised. Action taken report based on Feedbacks were evaluated for its solution.

2023-2024/17

29.05.24,

Last IQAC meeting of the academic year 2023-24 conducted a bit late than previous years, on 29th May 2024. The meeting evaluated and collected feedback, planned next academic year programs and discussed the following agenda,

Agenda

1. Duty in charges for the academic year
2. IQA submission
3. Renovations needed in the infrastructure.
4. CRE meeting
5. change in working hours
6. New principal and change in staff pattern.
7. Participation in FDPs.
8. Various committees and duty in charges list.
9. Starting of NSS unit in college.
10. National seminar.

Recommendations

1. Meeting discussed about duties to be shared during the academic year and various committee in charges and assigned duties.
2. Decided to submit IQA within one week.
3. Members present in the meeting suggested ~~change~~ renovations in infrastructure like smart print, lift facility, electric vehicles purchasing etc.
4. During the meeting Ex. Director welcomed Dr. Jaena P Vasijan as the new Principal of the

- College, announced the creation of an additional post in the staff members post of Vice Principal. Ms. Sheena Bhaskar assigned the duty of Vice Principal. Ex. Director also announced the new staff members, Mr. Paimen & Ms. Richma joined the staff list.
5. CR meeting will be conducted as
 6. CR Meeting also recommended the change in working hours, instead of 3:30 staff members will remain in the college till 4:00 clock.
 7. Meeting discussed about the importance of participation in more FDPs as part of career development.
 8. Various committees were framed and duty in charges list prepared.
 9. Members discussed and recommended of starting a NCC unit in college.
 10. Members insisted about conducting a national seminar within 2 months.

Members present

1. Rev. Fr. Binay Kishipatt, Ex. Director. ~~Binay Kishipatt~~
2. Sheena Bhaskar, IQAC coordinator. ~~Sheena~~
3. Sureshkumar, P.K. ~~Suresh~~
4. B. Rajai, P.C. ~~Rajai~~
5. Lisa John. ~~Lisa~~
6. Jain John. ~~Jain~~
7. Rekha. A. Nair. ~~Rekha~~
8. Bernia Kusuvilla. ~~Bernia~~
9. Sina. ~~Sina~~
10. Vibi. ~~Vibi~~
11. Sr. Leena. ~~Sr. Leena~~

12. Fr. Vineesh Vattoly



Principal, Dr. Jasna P Vasijan
PRINCIPAL
Jesus Training College, Mala

Actions Taken

1. Detailed duty in charges list prepared and published in college calendar.
2. IQA submitted on June, 2024.
3. New Principal Dr. Jasna P. Vasijan, Vice Principal Ms. Sheena Bhaskar and newly selected staff members took charges.
4. CRC meeting conducted.
5. Staff members started to follow the changed pattern of working hours.
6. Starting of NCC unit is in the process stage.
7. National Seminars will be conducted immediately.
8. Alumni association registration process is in the last stage.



Principal
PRINCIPAL
Jesus Training College, Mala

**JESUS TRAINING COLLEGE
MALA**

REPORT OF THE ACADEMIC AND ADMINISTRATIVE AUDIT

DATE OF AUDIT: 26.03.2024

AUDIT TEAM

- 1. Prof. Harry Cleetus
Former Principal, St. Albert's College
Ernakulam**
- 2. Ms. Sheena Bhaskar
IQAC Coordinator
Jesus Training College Mala**
- 3. Ms. Rekha A Nair
Asst.Professor in Natural Science**

General Observations

1. An IQAC has been set up and is functional. All records should be maintained with proper indexing
2. Documentation procedure in the Department is satisfactory and has to follow a specific pattern
3. Departmental activities are to be recorded and serious efforts to be made to document the activities
4. It is advised to hold review meetings on the new NAAC accreditation process
5. New Courses with employment opportunities may be started
6. Teacher quality empowerment should be a priority. New teachers should be given proper Induction.
7. An effective system of monitoring student progression has to be evolved
8. Facilities for the Differently abled has to be improved.
9. SWOC analysis and a strategic plan should be formed implemented on a timely basis



10. Student council should be given an intensive training on Institutional needs.
11. Students have to be involved in decision making process
12. Green / Waste / energy audits has also be performed
13. Institutional extension activities can be in collaboration with NGO's

NAAC CRITERION WISE RECCOMENDATIONS

Criterion 1

1. Curriculum delivery process has to be diversified and a common system of student attendance is advised
2. More number certificate courses may be started
3. Cross cutting issues are to be addressed specifically
4. The Internal evaluation is conducted as per the academic colander
5. The Academic calendar is followed strictly
6. Feed back on curriculum need records of analysis and corrective measures

Criterion 2

1. Student Enrollment for reserved category is not satisfactory
2. Use of ICT by teachers should be encouraged
3. More FTP's may be arranged especially for Mentoring, ICT and OBE
4. The total number of teachers are in accordance with the requirement.
5. An Outcome evaluation committee may be formed and the process should be initiated immediately
6. The annual pass percentage has to be improved.
7. Feedback process should follow NAAC requirements

Criterion 3

1. The Institution can look into mobilizing supportive funds from NGO's and other sources
2. More seminars and workshops on selected topics could be conducted
3. Teachers should be encouraged for publications in notified journals
4. The college may initiate social activities according to NAAC requirements



5. Documents are to be kept for student participation in extension activities
6. The Institution has to enter into more mutual agreements in quality enhancement, exchange programmes, and trainings

Criterion 4

1. The overall layout of the Library is satisfactory but Library usage, subscriptions, Total books and digitalization has to be addressed further
2. A section for Journals to be allocated
3. ICT facilities need improvement
4. Laboratories are kept clean. A log book of usage may be maintained

Criterion 5

1. A grievance redressal mechanism functions in the campus
2. Student progression details should be kept by a placement officer
3. Special coaching may be arranged for competitive exams
4. More opportunities could be initiated in sports and arts
5. Student council activities are to be diversified
6. The institution may support the formation of a registered Alumni association

Criterion 6

1. A SWOC analysis should be carried out and a Strategic plan has to be developed with log frame planning
2. College should look forward for total e-governance
3. FDP's are to be arranged for teachers
4. Management should support Faculty empowerment
5. Administrative staff should be trained for supportive activities
6. AAA and Personal appraisal of the staff has to be systematically processed.
7. Welfare measures initiated for the staff are satisfactory
8. IQAC has to be strengthened with more collaborations for quality enhancement



Criterion 7

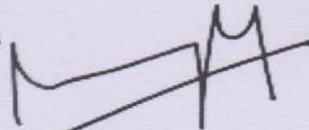
1. Alternate energy sources has to be explored
2. Waste management system requires improvement
3. Green/Energy/Waste audits are to be conducted
4. Disable friendly facilities should meet NAAC requirements
5. Web site should contain the Code of conduct, Institutional polices and other NAAC requirements

Recommendations

1. Although a quality culture exists in the campus, more initiatives are expected from IQAC
2. Documentation system in the department/s need improvement
3. Training should be given to the staff members on professional skills
4. Focus should be given to the holistic development of the students
5. Support activities has to be strengthened
6. College should prepare for NAAC accreditation at the earliest

The above report was prepared according to the documented evidence and all observations as suggestive for further improvements and corrective measures

1. Prof Harry Cleetus



2. Ms. Sheena Bhaskar



3. Ms. Rekha A Nair



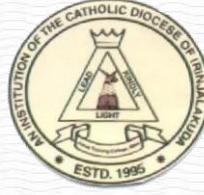

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BUREAU
VERITAS

Bureau Veritas Certification

JESUS TRAINING COLLEGE



MALA (P.O), NEITHAKUDY, THRISSUR DISTRICT KERALA – 680 732, INDIA.

Bureau Veritas (India) Pvt. Ltd. (Certification Business) certify that the Management System of the above organisation has been audited and found to be in accordance with the requirements of the Management System Standard detailed below

Standard

ISO 9001:2015

Scope of certification

**TO PROVIDE EDUCATIONAL SERVICES FOR
BACHELOR OF EDUCATION (B. Ed)**

Original cycle start date: **13 March 2024**
Expiry date of previous cycle: **Not Applicable**
Certification Audit date: **19 January 2024**
Certification cycle start date: **13 March 2024**

Subject to the continued satisfactory operation of the Organisation's Management System, this certificate is valid until: **12 March 2027**

Certificate No. **IND.24.2595/QM/N** Version: 1 Issue date: **13 March 2024**

Certification Authority
Jagdheesh N. MANIAN
Director – CERTIFICATION, South Asia
Commodities, Industry & Facilities Division



Local office: Bureau Veritas (India) Private Limited (Certification Business)
72 Business Park, Marol Industrial Area, MIDC Cross Road "C",
Andheri (East), Mumbai – 400 093, India.

Further clarifications regarding the scope of this certificate and the applicability of the management system requirements may be obtained by consulting the Organisation.
To check this certificate validity please call + 91 22 6274 2000. OR E-mail: cert.india@bureauveritas.com





JESUS TRAINING COLLEGE, MALA

(DIOCESE OF IRINJALAKUDA)

An ISO Certified Institution (ISO 9001: 2015)

Affiliated to the University of Calicut & approved by NCTE

P.O. Mala, Thrissur - 680732

PH : 0480 2891 245

Mob : 9539673550

Principal : 0480 2 897 677

Email:jtcmala@rediffmail.com

www.jesustrainingcollege.in

To whom it may concern

As per the norms and regulations of NIRF Teacher education colleges are not coming under the purview of NIRF ranking and hence Jesus Training College is not able to participate in the NIRF ranking process.

Jesus Training College Mala

19.07.2024




PRINCIPAL
Jesus Training College, Mala



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FEED BACK ANALYSIS

1. Stakeholder feedback analysis report
2. Action taken report
3. Student feedback survey
4. Performance appraisal of staff
5. Feedback of teaching practice session



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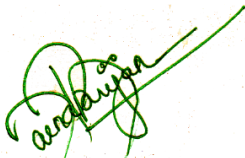
STAKEHOLDER FEEDBACK ANALYSIS REPORT 2023-'24

IQAC cell in the college has devised a structured feedback analysis mechanism. Through continuous feedbacks collected from its stakeholders including alumni, practice teaching schools, Employers, issues and challenges in the curriculum transaction and related facilities are identified. IQAC members discuss about the issues raised by stakeholders with the concerned authorities. Report of the analysis including issues identified along with the probable action taken is listed below.

EMPLOYER FEEDBACK

Issue	Action taken
Lack of employability skills	More workshops focusing on such skills
Assessment of Professional Competencies of teachers	Detailed SWOT analysis can be done in future
Efficiency in official writings	Training sessions on official writings could be provided




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FEEDBACK FROM PRACTICE TEACHING SCHOOLS

Issue	Action taken
Last minute completion of works	Detailed time scheduled for work completion will given
Contributing towards School activities	Orientation will be given to trainees

FEEDBACK FROM ALUMNI

Issue	Action taken
Support for employment	Duty given to Placement in charge
More time for Physical Education and Drama	May be considered during Finalisation of Semester Time Table

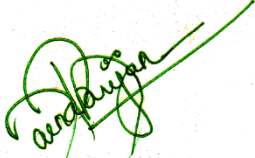
STUDENT FEEDBACK

Issue	Action taken
Developing ICT based teaching skills	Orientation classes on Teaching tools will be provided
Timely completion of Course	Matter will be reported to University
Classroom transaction	Teachers can sent important points or additional notes through Google classrooms

FEEDBACK FROM TEACHERS

Issue	Action taken
Enhancing emotional and mental stress management of students	Matter will be discussed with Counseling Cell
Shortage of Technical staff	Consider appointment of Technical Assistant in emergency situations




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FEED BACK SYSTEM

**Feedback collected from stakeholders is processed and
action is taken**



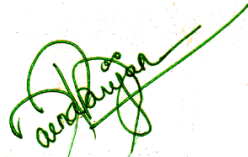
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FEEDBACK ACTION REPORT 2023-'24

Jesus Training College, Mala has devised a continuous and structured feedback system to identify the effectiveness in the activities of the college, curricular and non- curricular. Parents, Alumni, stakeholders and students are contributing their feedback towards the continual improvement in the college activities. Feedback is essential for the continuous growth and self-improvement. Quality policies in the college are modified based on such feed backs. Report of the feedback analysis is as follows.

Issue raised	Action taken
More net connectivity in the campus	Measures have taken
More number of option wise text books	Book corner is being implemented
Mess facility	Student's mess hall is renovated
More time for mentoring	One hour each week is allotted
Classroom facilities	Requested facilities are implemented
Celebration of days in the college	Month wise special days are listed and informed students in advance




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Jesus Training College

DI No.: JTC/FM/HA-15

Version no.: 1.0

Date: 24.07.2023

Students feedback survey

Name of the Student	Semester No.	Signature of the Student	Date	Academic Year				
Ansa Antu	III		15/01/24	2023-24				
Identification	Name of the Subject		Name of the Faculty					
A	Dr. Sr. Ancy Yoga And Health Education		Dr. Sr. Ancy					
B	English		Iarine John					
C	Assessment		K.S. Chitra					
D	Assessment		Renia Kuzuvila					
E	Psychology		A.S. Sisna .					
F	Philosophy In Indian Education		Dr. Jasna P. Varijan					
G	Fr. P.C. Rappai Psychology		Fr. P.C. Rappai					
Give your feedback about your teachers. Write rating mark in the corresponding columns								
Sl. No.	Feedback points	Ratings						
		A	B	C	D	E	F	G
01	punctual in the class	4	6	6	6	6	6	6
02	prepares well for the class	4	6	5	5	6	6	5
03	Communicates clearly	2	6	5	5	6	6	4
04	Teaches with relevant examples	3	6	5	5	6	6	4
05	Easily understandable presentation	4	6	6	5	6	6	5
06	Completes the syllabus on time	5	6	6	6	6	6	5
07	Encourages in all activities	6	6	5	6	6	6	5
08	Creates awareness about the recent developments in the subject/general	5	6	4	6	6	5	5
09	Knowledgeable	4	6	5	5	6	6	5
10	Imparts subject more than in the text book	4	6	4	4	5	6	5
11	Gives Assignments regularly and its explanation	4	6	6	6	6	6	5
12	Gives attention to each student	4	6	6	5	6	4	5
13	Clears doubt at any time	4	6	6	6	6	6	5
14	Inspires the students	4	6	6	6	5	5	5
15	Helpful in Academic needs	4	6	6	6	5	6	5
Individual Total		61	90	81	82	87	86	74
RATINGS TO BE GIVEN BY THE STUDENT								
Excellent	Very Good	Good	Satisfactory	Poor	Very Poor			
6	5	4	3	2	1			

Specific comments if any (please elaborate if rating is below 4 and can be used on back page)



PRINCIPAL
Jesus Training College, Mala



Jesus Training College

DI No.: JTC/FM/HA-15

Version no.: 1.0

Date: 24.07.2023

Students feedback survey

Name of the Student	Semester No.	Signature of the Student	Date	Academic Year
Malavika.V.G	3	<i>Mala</i>	15-1-2024	2023-24
Identification	Name of the Subject	Name of the Faculty		
A	Yoga and Health education	D.Y.SY Ancy		
B	malayalam	Suresh kumari		
C	Assessment	K.S Abithra		
D	Assessment	Renia Kurvika		
E	Psychology	A.S Sina		
F	philosophy	Dr Jasna P varujan		
G	Psychology	Fr.P.C Rappal		

Give your feedback about your teachers. Write rating mark in the corresponding columns

Sl. No.	Feedback points	Ratings						
		A	B	C	D	E	F	G
01	punctual in the class	6	5	6	6	6	6	6
02	prepares well for the class	5	5	6	6	6	6	6
03	Communicates clearly	4	5	6	5	5	5	5
04	Teaches with relevant examples	5	5	5	5	5	5	5
05	Easily understandable presentation	5	5	5	5	5	5	5
06	Completes the syllabus on time	5	6	6	5	5	5	5
07	Encourages in all activities	5	5	5	5	5	5	5
08	Creates awareness about the recent developments in the subject/general	5	5	5	5	5	5	5
09	Knowledgeable	5	6	6	5	5	5	6
10	Imparts subject more than in the text book	5	6	6	5	5	5	5
11	Gives Assignments regularly and its explanation	5	5	6	5	5	5	5
12	Gives attention to each student	5	6	5	5	5	5	5
13	Clears doubt at any time	5	6	6	6	6	6	6
14	Inspires the students	5	5	5	5	5	5	5
15	Helpful in Academic needs	5	5	5	5	5	5	5
Individual Total		75	80	83	79	79	79	79
RATINGS TO BE GIVEN BY THE STUDENT								
Excellent	Very Good	Good	Satisfactory	Poor	Very Poor			
6	5	4	3	2	1			

Specific comments if any (please elaborate if rating is below 4 and can be used on back page)



[Signature]
 PRINCIPAL
 Jesus Training College, Mala



Jesus Training College

DI No.: JTC/FM/HA-15

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Date: 24.07.2023

Students feedback survey

Name of the Student	Semester No.	Signature of the Student	Date	Academic Year
Binetta Thomas	V th sem		15/01/2024	2023-24

Identification	Name of the Subject	Name of the Faculty
A	Yoga and Health education	Dr. Sr. Anny
B	Physical Science	Sheena Baksheer
C	Geogment.	K.S. Chitra
D	Assesment	Renia Kuvila
E	Psychology	A.S. Girma
F	philosophy in Indian education	Dr. Jamma P. Vargan.
G	psychology	Fr. P. C. Rappai.

Give your feedback about your teachers. Write rating mark in the corresponding columns

Sl. No.	Feedback points	Ratings						
		A	B	C	D	E	F	G
01	punctual in the class	4	6	5	6	5	5	5
02	prepares well for the class	5	5	5	6	5	5	5
03	Communicates clearly	5	6	5	6	5	6	5
04	Teaches with relevant examples	5	6	6	6	6	6	6
05	Easily understandable presentation	4	6	5	6	6	5	6
06	Completes the syllabus on time	5	6	5	5	5	5	5
07	Encourages in all activities	5	6	5	5	5	5	5
08	Creates awareness about the recent developments in the subject/general	5	5	5	5	5	6	6
09	Knowledgeable	5	6	6	6	6	5	6
10	Imparts subject more than in the text book	4	6	5	6	6	5	5
11	Gives Assignments regularly and its explanation	5	6	5	5	6	6	5
12	Gives attention to each student	5	6	5	6	6	5	5
13	Clears doubt at any time	5	6	6	6	5	5	6
14	Inspires the students	4	6	5	6	5	6	6
15	Helpful in Academic needs	5	6	5	6	5	6	6
Individual Total		71	88	78	86	81	81	82.

RATINGS TO BE GIVEN BY THE STUDENT

Excellent	Very Good	Good	Satisfactory	Poor	Very Poor
6	5	4	3	2	1

Specific comments if any (please elaborate if rating is below 4 and can be used on back page)



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Jesus Training College

DI No.: JTC/FM/HA-15

Version no.: 1.0

Date: 24.07.2023

Students feedback survey

Name of the Student	Semester No.	Signature of the Student	Date	Academic Year
Haran Azeez. k	III rd		15/1/2024	2023-24
Identification	Name of the Subject	Name of the Faculty		
A	Yoga & Health Education	Dr. Sr Ancy		
B	Malayalam	Suresh kumar		
C	Assessment	K.S Chithra		
D	Assessment	Rania kuruvila		
E	Psychology	A.S Sina		
F	Philosophy	Dr. Jalna P Varujan		
G	Psychology	Fr. PC Rappai		

Give your feedback about your teachers. Write rating mark in the corresponding columns

Sl. No.	Feedback points	Ratings						
		A	B	C	D	E	F	G
01	punctual in the class	3	5	6	6	6	6	5
02	prepares well for the class	4	6	6	6	6	6	5
03	Communicates clearly	5	6	6	6	6	6	6
04	Teaches with relevant examples	5	6	6	6	6	6	6
05	Easily understandable presentation	4	6	6	6	6	6	6
06	Completes the syllabus on time	6	6	6	6	6	6	6
07	Encourages in all activities	5	6	6	6	6	6	6
08	Creates awareness about the recent developments in the subject/general	4	6	6	6	6	6	6
09	Knowledgeable	5	6	6	6	6	6	6
10	Imparts subject more than in the text book	3	6	6	6	6	5	5
11	Gives Assignments regularly and its explanation	3	5	6	6	6	6	5
12	Gives attention to each student	2	6	5	6	6	6	5
13	Clears doubt at any time	2	6	6	6	6	6	6
14	Inspires the students	1	5	5	6	6	5	5
15	Helpful in Academic needs	4	6	6	6	6	6	6
Individual Total		56	87	88	90	90	88	84

RATINGS TO BE GIVEN BY THE STUDENT

Excellent	Very Good	Good	Satisfactory	Poor	Very Poor
6	5	4	3	2	1

Specific comments if any (please elaborate if rating is below 4 and can be used on back page)





Jesus Training College

DI No.: JTC/FM/HA-15

Version no.: 1.0

Date: 24.07.2023

Students feedback survey

Name of the Student	Semester No.	Signature of the Student	Date	Academic Year
Harin Azeel.k	Third	Harin	15/11/2024	2023-24

Identification	Name of the Subject	Name of the Faculty
A	Yoga & Health Education	Dr. Sr AnCY
B	malayalam	Suresh kumar
C	Assessment	k.s chithra
D	Assessment	Rania kuruvila
E	psychology	A.S. Sison
F	philosophy	Dr. Jagna P Varujan
G	psychology	Fr. pc Rappai

Give your feedback about your teachers. Write rating mark in the corresponding columns

Sl. No.	Feedback points	Ratings						
		A	B	C	D	E	F	G
01	punctual in the class	3	5	6	6	6	6	5
02	prepares well for the class	4	6	6	6	6	6	5
03	Communicates clearly	5	6	6	6	6	6	6
04	Teaches with relevant examples	5	6	6	6	6	6	6
05	Easily understandable presentation	4	6	6	6	6	6	6
06	Completes the syllabus on time	6	6	6	6	6	6	6
07	Encourages in all activities	5	6	6	6	6	6	6
08	Creates awareness about the recent developments in the subject/general	4	6	6	6	6	6	6
09	Knowledgeable	5	6	6	6	6	6	6
10	Imparts subject more than in the text book	3	6	6	6	6	5	5
11	Gives Assignments regularly and its explanation	3	5	6	6	6	6	5
12	Gives attention to each student	2	6	5	6	6	6	5
13	Clears doubt at any time	2	6	6	6	6	6	6
14	Inspires the students	1	5	5	6	6	5	5
15	Helpful in Academic needs	4	6	6	6	6	6	6
Individual Total		56	87	88	90	90	88	84

RATINGS TO BE GIVEN BY THE STUDENT

Excellent	Very Good	Good	Satisfactory	Poor	Very Poor
6	5	4	3	2	1

Specific comments if any (please elaborate if rating is below 4 and can be used on back page)



Principal
Jesus Training College, Mala

**JESUS TRAINING COLLEGE
MALA, THRISSUR**

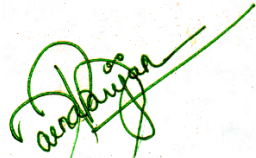
PROFORMA FOR PERFORMANCE APPRAISAL OF TEACHING STAFF

Name of the faculty: Dr. Jasna P. Varijan

Year: 2023-'24

No.	Criteria	Performance	
1	Average classroom teaching hours	16 hours per week	
2	Official Positions held during this year inside/outside the institution	<ol style="list-style-type: none"> 1. NAAC Coordinator 2. ISO Assistant Coordinator 3. SUPW 4. Papers/ Seminar Cordinators 5. College Union Advisor 	
3	Whether persuaded a higher degree, if yes, give details.	Nil	
4	Collaborative endeavours inside/ outside the institution (Writing a book in Collaboration, Doing a MOOC course etc.)	Nil	
5	Participation in Courses	Workshop	<ol style="list-style-type: none"> 1. Transforming Education for Tomorrow: Ai Driven Personalization, Engagement and Assessment 2. A workshop on Academic Writing and Publishing: Dr. Rajeev S P
		Orientation	1. Empowering Educators- 3 Day FDP on Digital Pedagogy: Dr. K S Sajan
		Refresher	-
		Short Term	-
		Seminars/ Conferences	<ol style="list-style-type: none"> 1. Aligning 21st Century Skills in Outcome Based Education 2. Teacher Education in a new Episode: ITEP in the context of NEP 2020
6	Membership in Professional bodies/academic bodies/ NGOs	-	




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13	Awards or fellowships	-
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Recommendations:

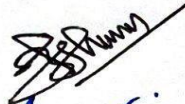
1. Try to get a minor research project from NGOs
2. More Number of Extension Activities
3. Appreciating performance in all official positions especially as ISO assistant coordinator.
4. Increase the number of Paper presentations next Year
5. Get a bigger number of participations in seminars and workshops
6. Grow the Number of Publications

Performance Appraisal Committee Members:

Principal:



IQAC Coordinator:



Faculty Member :




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**JESUS TRAINING COLLEGE,
MALA, THRISSUR**

PROFORMA FOR PERFORMANCE APPRAISAL OF NON-TEACHING STAFF

Name of the Staff: Ms. Sini Antony

Year: 2023-2024

No.	Criteria	Indicators	Performance Score/5
1	Roles and Responsibilities Assigned	<ul style="list-style-type: none"> • Meeting Deadlines and Fulfilling assigned tasks • Maintaining quality standards • Trying to improve performance • Elevated ability to handle more responsibilities 	5
2	Participation in administrative activities	<ul style="list-style-type: none"> • Regular presence • Attending administrative Meetings • Leading role in responsibilities related to administration 	4
3	Participation in professional development programmes	<ul style="list-style-type: none"> • Attending Workshops • Attending orientation programmes • Attending seminars 	3
4	Membership in professional organizations	<ul style="list-style-type: none"> • Contributions within the organization • Contribution in linkage and collaboration as a member of the organization 	3
5	Recognitions received	<ul style="list-style-type: none"> • Credibility of the Awards • Significance of the Awards • Use for the goodwill of organization 	0
6	Participation in charity organizations	<ul style="list-style-type: none"> • Interest in charity work • Involvement in welfare schemes for society • Outcomes of involvement • Dedication in social work 	4
7	Participation in Extracurricular activities	<ul style="list-style-type: none"> • Involvement in arts, sports and other activities • Contribution to these activities • Involvement in preparation for special days 	4
8	Participation in outreach activities	<ul style="list-style-type: none"> • Contribution to community services • Contribution to community projects • Frequency of engagement 	3
Total Score/40			26




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Scoring Key

Below expectation -Below 15

Meeting Expectation - 15-25

Beyond Expectation -25-30

Far beyond Expectation - 30-40

Recommendations:

- 3. In addition to in house trainings attend more orientation programmes
- 4. Attend more Professional Workshops

Performance Appraisal Committee Members:

Principal :

IQAC Coordinator:

Office Head:



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Jesus Training College, Mala



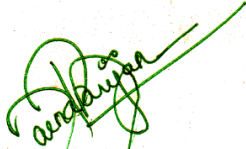
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5. PERFORMANCE EVALUATION_TEACHING PRACTICE

Name of the student	Anjana Rose	Period of assessment	September-December 2023	
Admission No.	27	Date of preparation	20.12.2023	
Name of the school	SCGHSS Mala	Report prepared by	Sheena Bhaskar	
Sl.No	Particulars to be assessed	Description	Rating obtained	Action to be taken
Rating	5=Excellent,4=Very Good,3=Good, 2=Satisfactory,1=poor			
	Rating to be given for each assessment points, Appropriate actions to be taken in case If it comes satisfactory and below			
1	Lesson plan	Instruction Objectives and Learning Outcomes (Appropriateness/ Attainability/Adequacy/ Clarity)	5	
2	Content of the lesson plan	Development of concepts/Principles/Terms etc. (Learning of activities and learning aids proposed/ Adequacy/Originality/ Effectiveness)	4	
3	Review	Evaluation/Tests/Assignments etc (Overall coverage/ appropriateness/ accuracy/brevity)	5	
4	Preparation	Preparation level for teaching (Relevance/sufficiency/interest aroused)	5	
5	Learning experience	PPT, including use of aids (Productivity/Organisation/Student participation/systematic BB work)	4	
6	Techniques	(Effectiveness/relevance/originality)	4	
7	Development of lesson	(Sustained pupil interest and continued pupil participation/ attainment of objectives/ accuracy of content/ sequential & logical/ budgeting of time)	5	

8	Review and evaluation	(structuring/meeting individual differences/ effectiveness)	4	
9	Appearances/ manners, movement, and communication	(Neat/pleasant/controlled/ expression/language/speech & voice)	4	
10	Social climate	(Interaction/sympathy/enthusiasm/ effective dealing of situations)	5	
	Total		45	
	Total (Average and its description)		4.5- Very Good	

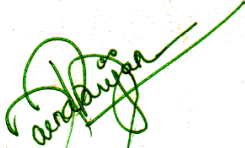



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Name of the student	Krishna Rajesh	Period of assessment	September-December 2023	
Admission No.	2722	Date of preparation	20.12.2023	
Name of the school	GSHS Ashtamichira	Report prepared by	Sheena Bhaskar	
Sl.No.	Particulars to be assessed	Description	Rating obtained	Action to be taken
Rating	5=Excellent,4=Very Good,3=Good, 2=Satisfactory,1=poor			
	Rating to be given for each assessment points, Appropriate actions to be taken in case If it comes satisfactory and below			
1	Lesson plan	Instruction Objectives and Learning Outcomes (Appropriateness/ Attainability/ Adequacy/ Clarity)	2	Given feedback for corrective actions
2	Content of the lesson plan	Development of concepts/Principles/Terms etc. (Learning of activities and learning aids proposed/ Adequacy/Originality/ Effectiveness)	3	
3	Review	Evaluation/Tests/Assignments etc (Overall coverage/ appropriateness/ accuracy/brevity)	2	Given feedback for corrective actions
4	Preparation	Preparation level for teaching (Relevance/sufficiency/interest aroused)	3	
5	Learning experience	PPT, including use of aids (Productivity/Organisation/Student participation/systematic BB work)	2	Given feedback for corrective actions
6	Techniques	(Effectiveness/relevance/originality)	3	
7	Development of lesson	(Sustained pupil interest and continued pupil participation/ attainment of objectives/ accuracy of content/ sequential & logical/ budgeting of time)	3	
8	Review and	(structuring/meeting individual	2	Given feedback

	evaluation	differences/ effectiveness)		for corrective actions
9	Appearances/ manners, movement, and communication	(Neat/pleasant/controlled/ expression/language/speech & voice)	3	
10	Social climate	(Interaction/sympathy/enthusiasm/ effective dealing of situations)	2	Given feedback for corrective actions
	Total		25	
	Total (Average and its description)		2.5- Satisfactory	




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