1. **Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template**

1.Provision in the Time Table

Inorder to access time for Self study courses,institution give facilities in the Time Table under the head "VAC". This time is utilized for students those who either opt for Value Added Courses provided by the institution or can use the time to do online Self study courses. It is availed via providing two **Multi Purpose Halls** with free **Wifi** facilities.

Jesus Training College		
DI No.:ITC/FM/TE—05	Version no.: 1.0	Date. 07.11.2022
Time Table - Classwise		

I SEMESTER B. Ed 2023-'24 ACADEMIC YEAR

DAY	BATCH	09.30AM 10.20AM	10.20 AM - 10.30 AM	10.30AM - 11.20AM	11.20 AM - 12.10 PM	12.TO PM 12.55 PM	12.55 PM 01.45 PM	01.45 PM 02.35 PM -	02.35 PM -02.40 PM	02.40 PM - 03.30 PM
MONDAY	A	EDU 05		EDU 05	EDU 04		EDU 02	YOGA / VAC		YOGA / VAC
	B				EDU 03		EDU01			
TUESDAY	A	EDU 02		EDU 03	EDU 01		EDU 01	YOGA / VAC		YOGA / VAC
	B	EDU 01		EDU 04	EDU 02		EDU 02			
WEDNESDAY	A	EDU 03		EDU 02	EDU 01		EDU 04	EPC		DRAMA/ HEALTH
	B	EDU 01		EDU 02	EDU 04		EDU 03			
THURSDAY	A	EDU 04	B R E A K	EDU 02	EDU 01	LUNCH BREAK	EDU 03	LIBRARY 1	BREAK	DRAMA/ HEALTH
	B	EDU 01		EDU 03	EDU 02		EDU 04			
FRIDAY	A	EDU 05		EDU 05	EDU 04		EDU 03	LIBRARY 2		CLEANING / MENTORING
	B				EDU 03		EDU 04			
SATURDAY	A	EDU 02		EDU 03	EDU 01		EDU 05	RTS		PRACTICE
	B	EDU 01		EDU 04	EDU 02					

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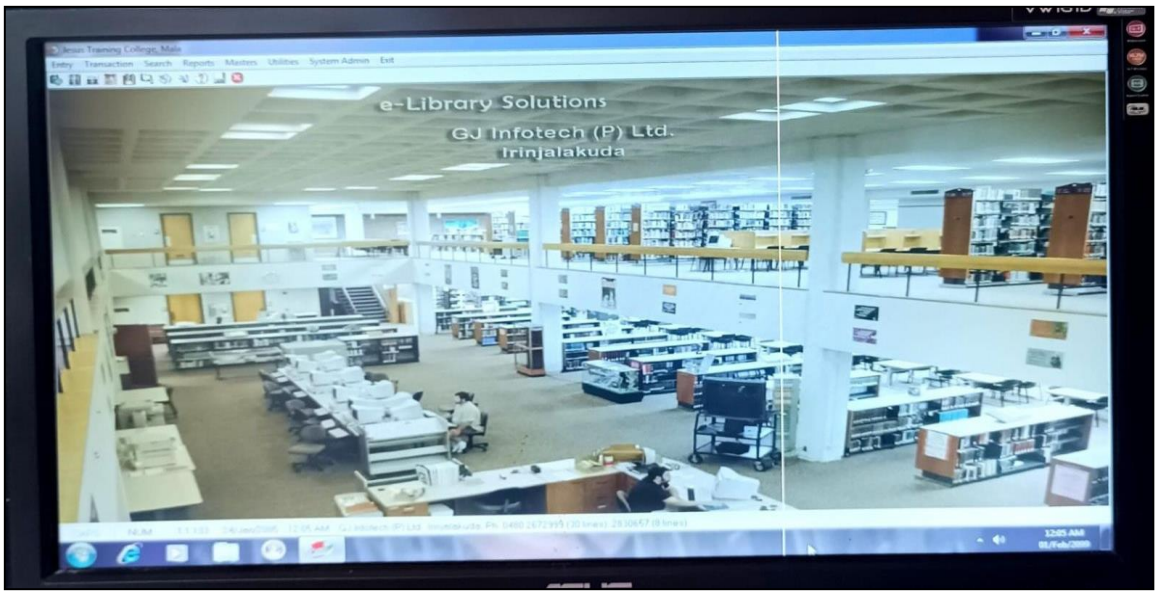
2. Facilities in the Library

College has a multidisciplinary Library with a seating capacity of **50** students at a time. Library hours are allocated in each week so that students can avail this time to do their works related with Self study courses. Students can get the service of Xerox Machine and Printer facilities connected with Library.



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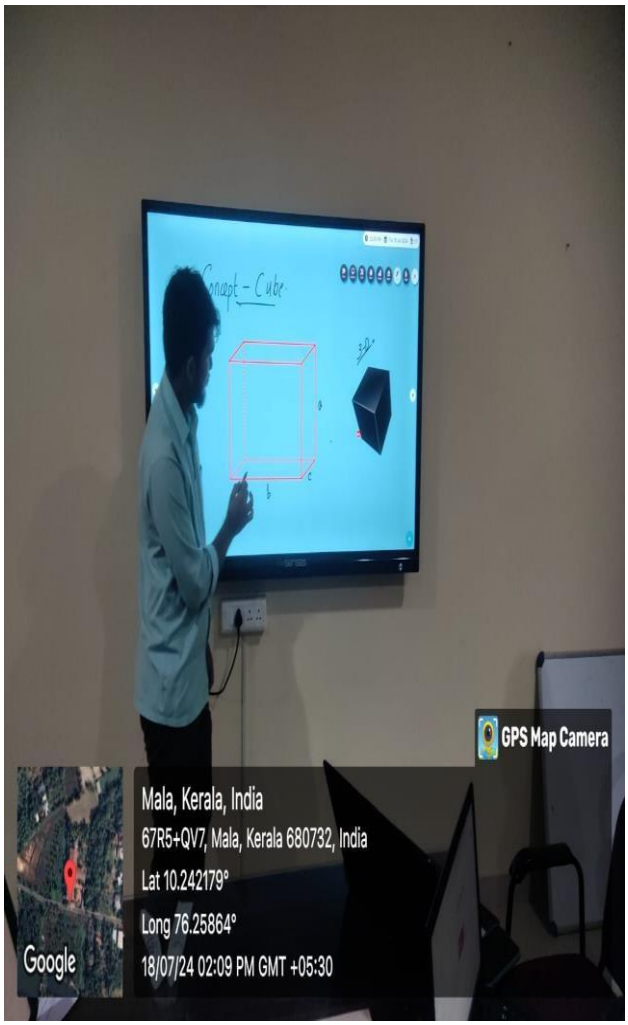
3. Computer lab facilities

College has a Computer Lab with 9 computers and related accessories for accessing Online Self study course materials.



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4.**Academic Advice/Guidance: Mentoring**

The Mentee Mentor Program at Jesus Training College was initiated to foster a supportive environment for personal and professional growth among students. It plays a crucial role in supporting student development and enhancing overall learning experiences. By addressing current challenges and implementing recommended improvements, the program can continue to effectively nurture future leaders in various fields.

The Mentee Mentor Program at JTC Mala was established to provide structured guidance and support to students, enhancing their academic, personal, and professional development. It significantly enriches the college experience by providing tailored support and guidance to students. Through structured mentorship, students not only achieve academic success but also develop crucial life skills essential for their future endeavours. The programme aims to instil good qualities among students according to the intuitional goals also it tries to bridge the gap between the teacher and the student.

2. Document showing teachers' mentoring and assistance to students to avail of self-study courses

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Aims and objectives

- To Enhance Teaching Skills and knowledge student teachers
- To share the learning difficulties and to provide support and guidance

Program objective

- A total number of mentees allotment to each mentor shall be according to the ratio of total admitted students
- Identify suitable mentors and mentees based on their experience, skills, and compatibility with program goals.
- Schedule regular meetings or sessions (weekly or bi-weekly) for mentors and mentees to discuss progress, challenges, and achievements
- Establish a feedback mechanism to gather input from both mentors and mentees to assess the program's effectiveness and make necessary improvements.
- Online social media platforms also be effectively utilised for mentoring purposes.
- Stay adaptable to changes in participant needs, organizational goals, and industry trends
- The mentor shall observe and monitor the attendance of the Mentee.

- Demonstration classes
- Orientation to various academic programs
- Parent teacher conference

The expected outcome of the program

- Teaching skills development
- Leadership development
- Personal growth
- Various Skill development
- Building confidence and self-esteem
- Monitoring student progress

The Mentor Mentee program has demonstrated its effectiveness through structured mentorship sessions that cater specifically to the needs of mentees. By pairing them with experienced mentors, the program not only facilitates the transfer of knowledge and skills but also provides invaluable career guidance and personal development insights. Mentees benefit significantly from the tailored advice and encouragement they receive, which empowers them to navigate challenges, enhance their capabilities, and achieve their goals with greater confidence.

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Activities conducted in our institution as a part of Mentoring

At our B.Ed. College, teachers provide motivation and support to students who have failed or scored low marks by talking to them individually. This personalized approach helps students overcome challenges and improve their academic performance.

Our B.Ed. College conducts peer group mentoring sessions once a month, where students come together in groups to study and support each other. This collaborative approach enhances learning, fosters teamwork, and helps students overcome academic challenges collectively.

Our institution conducts workshops on various topics to assist teacher trainees in enhancing their skills. These workshops provide practical knowledge and hands-on experience, contributing to the professional growth of future educators.

Before the criticism classes, teachers in each subject provide guidance and tips to teacher trainees on effective classroom management. This support helps trainees develop strategies to handle students and maintain a productive learning environment.

After each exam, teachers provide immediate feedback and encouragement to students. This practice helps students understand their strengths and areas for improvement, fostering continuous academic growth and motivation.

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Mentoring Sessions

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MENTEE PROFILE

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STUDENT PROFILE

I.	BIO-DATA (IN BLOCK LETTERS)		
1.	Name	:	SANDHYA SHAJU
2.	B.Ed Optional Subject	:	ENGLISH
3.	Sex	:	FEMALE
4.	Age and Date of Birth	:	25 , 17-12-1997
5.	Status	:	MARRIED
6.	Blood Group	:	O +VE
7.	Home Address with Pin code	:	VADAKKEDATH HOUSE PARIYARAM P.O, CHALAKKUDY 680 721
8.	Student Phone Number	:	7593952343
9.	What's App No.	:	7593952343
10.	Aaddhar No	:	6217 7270 2170
11.	E-mail Id	:	sandhyajancy9@gmail.com
12.	Name of Father,Occupation and Phone Number		SHAJU V.D , COOLIE 9744753139
13.	Name of Mother	:	JANCY SHAJU
14.	Name of Husband,Occupation and Phone Number	:	YADHUKRISHNAN K.J, AUTO CONSULTANT 9633742540
15.	Bus Point	: From	NETTILAPPARA. To : Mala
II.	INSTITUTION ATTENDED		
	1. School	:	ST. GEORGE'S HIGH SCHOOL PARIYARAM
	2. Plus Two	:	S.H.C.G.H.S CHALAKKUDY
	3. College – Degree	:	SACRED HEART COLLEGE CHALAKKUDY
	4. College – PG	:	SACRED HEART COLLEGE CHALAKKUDY
	5. Degree Subject & University	:	ENGLISH LANGUAGE AND LITERATURE, CALICUT
	6. PG Subject & University	:	ENGLISH LANGUAGE AND LITERATURE, CALICUT
III.	TALENTS	:	Singing.

Office Use Only

Admission Number : 418

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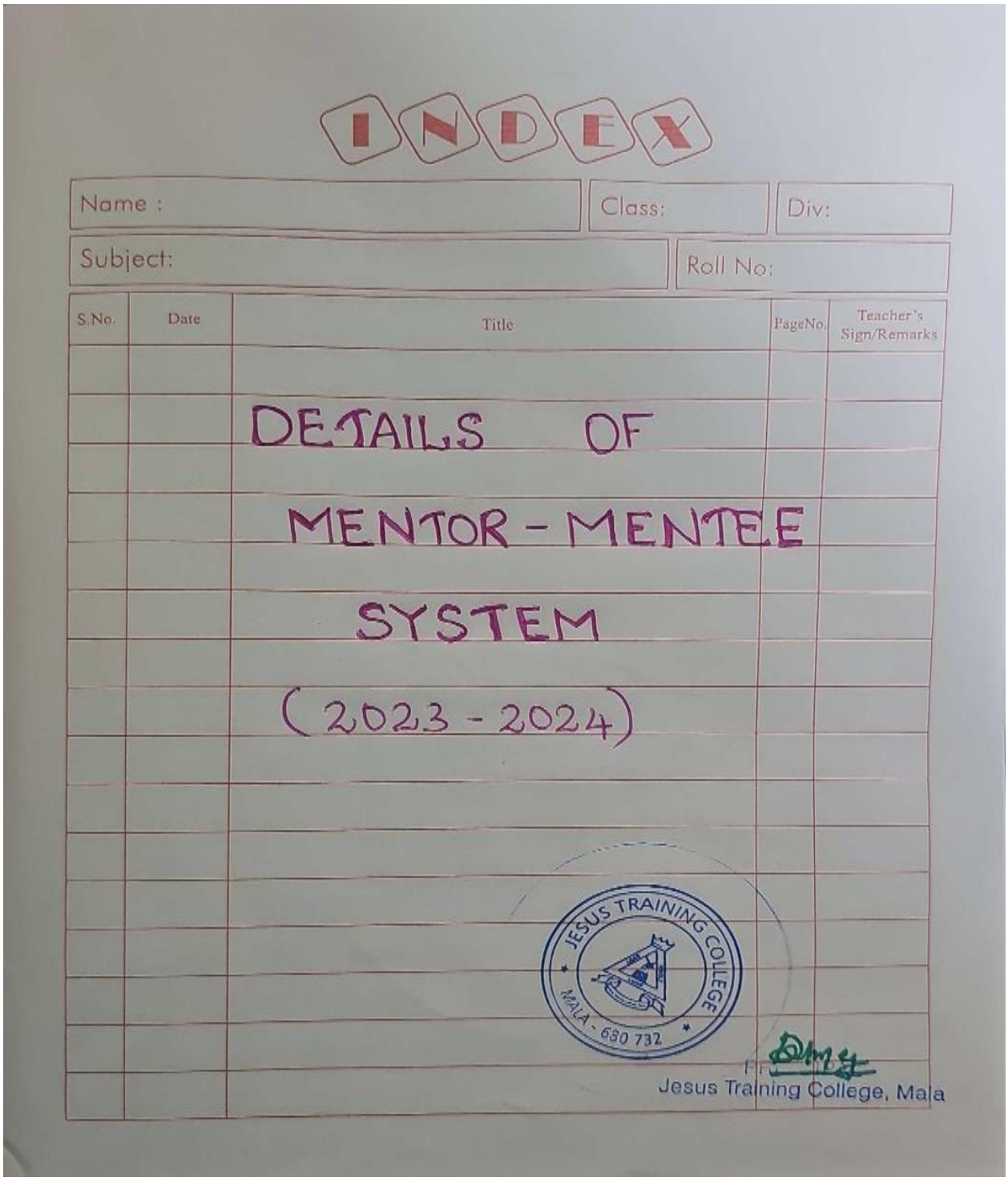
Details of mentor-mentee system



INDEX

Name :

Class:

Div:

Subject:

Roll No:

S.No.	Date	Title	PageNo.	Teacher's Sign/Remarks
		DETAILS OF MENTOR-MENTEE SYSTEM (2023-2024)		

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MEETING - 01

Date : 25th Aug 2023

Members:
1. Maria Theresa ——— (IInd yrs)
2. Hamin Azeez k.
3. Choristeena Dorassykutty.
4. Dahiya Davies
5. Krishna Rajesh
6. Vidhyagnol. S.U
7. Merlin Varghese
8. Rosna Joy
9. Chaistina N.V ——— (Ist yrs)
10. Binitha Ramesh Babu.
11. Denika M.S
12. Kalathinkal Sojiya Joy
13. Anna Mary Davis
14. Agnes Varghese Nayyan
15. Lakshmipriya T.S

All the members where present in the meeting. Introduced the objectives of the Mentor-Mentee System. Informed the students to meet the mentor; when they need my assistance to over come the situation.

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Meeting - 02

Commenced on 14th February 2024 (Friday) in the respective classroom. Discussed the matters related to internship. Also discussed the practical problems related to the "Curriculum topic". Suggested appropriate solutions for B.Ed students.

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