



***IQAC @ JTC***

**JESUS TRAINING COLLEGE, MALA**



# **INTRODUCTION**

**Established in July 2019, the Internal Quality Assurance Cell (IQAC) at Jesus Training College plays a pivotal role in enhancing and sustaining quality within the institution. Following the devastating impact of the 2018 flood, the institution underwent a significant recovery phase, marking a symbolic rebirth. The IQAC is dedicated to fostering quality enhancement initiatives across all facets of the college. It provides academic and administrative leadership, spearheading new initiatives aimed at elevating standards in student-focused administrative and scholarly endeavors.**

**One of the key responsibilities of the IQAC is to create quality reports presented at various levels within the institution. These reports are crucial for monitoring the progress of quality improvement initiatives and ensuring accountability at all levels of the organization.**

**The establishment of the IQAC marks a significant institutional commitment towards standardizing processes that lead to continuous quality improvement. By doing so, it fosters an environment of excellence in education, ensuring that Jesus Training College maintains and enhances its reputation for delivering high-quality educational experiences.**



Here's a refined and organized version of the vision, mission, objectives, functions, composition, and action plan of the Internal Quality Assurance Cell (IQAC) at Jesus Training College:

## ***Vision***

To nurture a culture of excellence in higher education by embedding quality as a core value in all educational activities.

## ***Mission***

The mission of the IQAC at Jesus Training College is to create an environment conducive to academic excellence through continuous improvement and stakeholder engagement. The IQAC aims to prepare future educators who are well-equipped to contribute to society and the educational field positively.

## ***Objectives***

1. Continuously improve the performance of the institution in academic and administrative domains.
2. Ensure that all actions and initiatives align intending to provide the highest standards of education and institutional excellence.
3. Promote the use of technology in teaching, learning, and administrative tasks to enhance efficiency.
4. Ensure a reliable process for assessment and evaluation.
5. Implement and evaluate plans that ensure the overall development of the institution.
6. Organize workshops, seminars, and conferences on quality-related themes and promote quality enhancement initiatives.

7. **Maintain proper documentation and records of institutional activities.**
8. **Solicit feedback from students, parents, and other stakeholders on quality-related processes.**
9. **Prepare the institution for various accreditation and certification processes.**

## ***Functions***

1. **Develop and apply quality benchmarks for academic and administrative activities.**
2. **Establish feedback mechanisms to collect and analyse inputs from students, faculty, alumni, and employers to improve institutional quality.**
3. **Facilitate a learner-centric environment conducive to the holistic development of teacher training.**
4. **Act as a change agent within the institution.**
5. **Ensure the maintenance of academic integrity and ethical practices in all activities.**
6. **Conduct periodic academic and administrative audits.**

## ***Composition***

- **Chairperson: Principal**
- **Executive Director: Management representative**
- **Coordinator: Faculty member**
- **Members of the faculty**
- **Society nominee**
- **Alumni nominee**
- **Stakeholder nominee**



- The IQAC includes members appointed for a two-year term, with necessary modifications in composition as per institutional policies.
- The quorum for IQAC meetings is two-thirds of the total members.

## ***Frequency of meeting and reports***

**IQAC meetings should be held at least once every quarter (2 times per semester).**

## ***Action Plan***

- Prepare an annual academic calendar, analyse feedback, and take corrective actions.
- Conduct regular IQAC meetings to review progress, discuss new initiatives, and document minutes with follow-up on action points.
- Provide ICT support for effective teaching and learning processes.
- Prepare Outcome-Based Education (OBE) by the end of each academic year.
- Ensure effective internal assessment and proper documentation.
- Develop strategies and initiatives for faculty development, curriculum review, and infrastructure upgrades.
- Execute planned activities according to defined timelines and monitor progress regularly.

**This structured approach ensures that the IQAC at Jesus Training College fulfils its mandate to enhance and sustain quality in higher education, fostering an environment that supports continuous improvement and excellence in all educational endeavours.**